Norco Academic Senate Minutes  
November 16, 2009  
1:30-3:30 IT 122

I. Call to Order: Meeting called to order at 1:40pm by Sharon Crasnow.

II. Attendees: Lyn Greene, Peggy Campo, Carol Farrar, Dominique Hitchcock, Margarita Shirinian, Karin Skiba, Bob Prior, Dina Humble, Cathy Brotherton, Mark Lewis, Khalil Andacheh, Brittany Halstead (Student –ASNC)

Guests: Diane Dieckmeyer

III. Approval of Agenda: Carol Farrar moved to approve the agenda and Cathy Brotherton seconded. Agenda unanimously approved.

IV. Approval of Minutes: Dina Humble moved to approve the minutes for November 2, 2009 and Peggy Campo seconded. The minutes were unanimously approved.

V. Officer & Liaison Reports

A. President (Sharon Crasnow)
- The District Senate Meeting was last Monday. The main topic was retreat rights. Last Wednesday the three senate presidents met with the Chancellor and also discuss retreat rights. The Chancellor and the Senate Presidents agreed that the Faculty Association would develop a formula for fair and consistent placement on the salary schedule and the Senates would develop other aspects of the retreat rights policy.
- Sharon Crasnow indicated that Dr. Davis had responded to the Senate’s letter regarding funding for Accuplacer testing. However, the district contends that one campus cannot make a decision regarding district assessment. Dr. Davis has agreed to fund Accuplacer if funding is no longer available from the district.

B. Vice President/Strategic Planning (Carol Farrar)
- SPC Sub-committee meetings were held last Thursday. Prior to this meeting, the Co-Chair Council voted to restructure the sub-committees to make the committees smaller and easier to work with. Carol Farrar will be sending out a list of the final committee members later this week. Sharon Crasnow and Dr. Dieckmeyer will work on reviewing faculty committee assignments.
- The Board of Trustee meeting is tomorrow. Carol Farrar explained that the district is considering borrowing funds from next year’s anticipated budget, because the money is not being paid by the State at the rate the district needs. This would be paid back when the state funds arrive.

C. Secretary/Treasurer (Mark Lewis)
- No report

D. Student Liaison (Brittany Halstead)
- The Veterans Day event was very successful. There were guest speakers, a color guard and drill team.
• Brittany discussed college hour concerns. Currently college hour is Tuesday/Thursday from 2:00-3:00 and there are several part-time instructors holding classes during that time. The ASNC would like to request that the department chairs not schedule any classes during college hour to give everyone the opportunity to participate in their events. This item will be added to the next APC agenda.
• Voting is currently being done for the new Student Trustee. Voting will end at 3:00pm tomorrow.

E. RCCDFA/CCA/CTA/NEA
• The negotiation committee has gathered input from the members and is putting together a survey to help rank the members’ concerns.

VI. New Business
A. Assessment/Placement policy
• Motion by Carol Farrar that RCCD will have one district wide policy for assessment. Motion seconded by Dina Humble. Motion unanimously denied, with two abstentions.
• There was discussion on district wide validation of the assessment process and where this should be taking place. The committee also discussed whether or not the validation should be the same on all three campuses. The process needs to allow students to move easily from one campus to another. The placement results must be accepted district wide.
• There was a suggestion to invite Daniel Martinez to attend the next Norco Senate Meeting.
• Motion by Dina Humble and second by Carol Farrar to make a recommendation to the district to maintain Accuplacer while alternative methods of assessment are being explored. Motion unanimously approved.
• Sharon Crasnow will prepare a letter to the district. She will e-mail it to the committee for review before presenting it to the Chancellor.

B. AP 3506 Academic Emergency Response Procedures
• Motion by Lyn Greene to accept AP 3506 with the following changes. Page 2 under Type B. The word “session” needs an “s” added. Motion seconded by Karin Skiba. Motion unanimously approved, as amended.
• Sharon Crasnow indicated that Moreno Valley has discussed AP 3506 and wants public Safety Officers to be able to cancel classes for one period, but not multiple class session.

C. Resolution F 0109 Recommendation on Limitation on Units (First Reading)
• Bob Prior read Resolution F 0109 for the first time.
• Norco Student government thinks this Resolution is a good idea.
• Second reading at next meeting – December 7

D. Draft paper on disciplines
• Sharon Crasnow is still working on this draft.

VII. Committee Reports
A. PG & SL
• Professor applications have been forwarded to the next committee. Currently working on the membership for this committee.

B. Student Success Equity Plan Update
• Plan will be done approximately December 1. Sharon will email it to everyone once she receives it. The plan will be brought to the Senate for approval on December 7.

VIII. Open Hearing
• Sharon Crasnow distributed the revised Norco draft for BP 7250 for review. Email Sharon with any comments or concerns.
• Sharon shared with everyone that “Disciples are not governance bodies”.

X. Adjournment – 3:35pm (Carol Farrar)