I. **Call to Order:** Meeting called to order at 1:40pm by Sharon Crasnow.

II. **Attendees:** Sharon Crasnow, Lyn Greene, Peggy Campo, Carol Farrar, Dorothy Reina, Karin Skiba, Bob Prior, Cathy Brotherton, Mark Lewis, Khalil Andacheh, Jim Thomas, Dina Humble, Margarita Shirinian, Sheryl Tschetter, Annebelle Nery, Debbie Smith, Redford Cruz (Student –ASNC).

III. **Approval of Agenda:** Karin Skiba moved to approve the agenda and Cathy Brotherton seconded. Agenda unanimously approved.

IV. **Approval of Minutes:** Carol Farrar moved to approve the minutes for March 1, 2010 and Peggy Campo seconded. There is a correction to Item D (Student Liaison). Change the month for Women’s History event to indicate March, not April. The motion was approved, with one abstention.

V. **Office & Liaison Reports**
   A. **President (Sharon Crasnow)**
      - Met with Chancellor Gray last week. The Norco Operations Center (NOC) construction has been delayed pending a review of the RCCD Information Technology system. This will have an effect on our Secondary Effects project. Chancellor Gray said he would talk with Orin Williams about any side effects caused by the NOC hold. Sharon will check with the Dr. Gray again to get an update. It was indicated that both Riverside and Moreno Valley have been able to obtain substantial outside donations to help finance their Measure C projects.
      - Sharon indicated that she will be completing the Transfer Degree Survey.
      - Sharon will be attending the Spring Plenary session in April.

   B. **Vice President/Strategic Planning (Carol Farrar)**
      - Carol reported that the Strategic Planning Sub-committees met last Thursday and learned about the Intranet. The committees are working on their purpose/tasks since the committees are no longer focused on accreditation.

   C. **Secretary/Treasurer (Mark Lewis)**
      - No report.

   D. **Student Liaison (Redford Cruz)**
      - There are two events planned this month. St. Patrick’s Day will be celebrated with candy distribution in the patio area and Women’s History Month will be on March 30. This event will celebrate successful women and include a guest speaker from the Soroptimist Club, poems and participation by outside groups. Mary Figueroa and Karin Spiegel have also been invited to speak, but have not confirmed their participation.
• Voting will be taking place regarding the RTA “Go Pass”. RTA wants to change AB 774 to include a mandatory transportation fee that all students will pay, even if they do not ride the bus. The fee would not be more than $50 per year.
• ASNC would like the college to not schedule any classes during college hour (Tues/Thurs from 2:00-3:00pm). It was explained that the APC has discussed not scheduling classes during that hour, especially classes utilizing full-time instructors. Scheduling of five unit classes is very difficult without overlapping college hour. It was suggested that ASNC bring this issue up with the APC.

E. RCCDFA/CCA/CTA/NEA (Dorothy Reina)
• Dorothy explained that there will be a combined unit election for ratification of the contract extension and for nomination of officers. Nomination will be held for three Presidents, three Vice Presidents (one for each college), a unit Secretary and a unit Treasurer.
• The CCA Spring W.H.O. (We Honor Ours) Awards will be held at the Rio in Las Vegas on April 23-25. The CCA will cover the costs.

VI. Old Business
A. Annual Program Review Assessment Report Form and Local Assessment (Sheryl Tschetter and Annabelle Nery)
• Annual Program review no longer includes the assessment section. Sheryl reviewed the Annual Unit Assessment Report – Norco College handout. This is how outcomes assessment will be reported at the college level, not district. This report will be used to report Norco College status to the ACCJC in June. Annebelle’s office will send out the form during Spring break. Completed forms are due May 15, 2010.
• Sheryl indicated that there needs to be a college process in place for annual program review without assessment. Something similar to the DAC process.
• Motion by Lyn Green and second by Carol Farrar to accept the draft (Annual Unit Assessment Report – Norco College) with instructions added. Motion was unanimously approved.

B. Resolution S110 – Senate Spring Goals (First Reading)
• Motion by Cathy Brotherton and second by Dina Humble for first reading of Resolution S110.
• Sharon asked the committee to think about and make recommendations for the completion of goals three and four on the list.
• Second reading will be at the next meeting.

C. Administrative Retreat Rights Update
• The document has been reviewed by both Ruth Adams, for legal issues, and the Management Association, for content. Currently working on clear guidelines regarding the interpretation of outside experience as teaching credit for management.
• The Senate will review the document again before it is approved.

D. Board of Trustees Committee Appointments
• Karin Skiba will attend the Resources Committee meetings.
• Lyn Greene will attend the Facilities Committee meetings.
• Sharon Crasnow will attend the Governance Committee meetings.
• Dina Humble will attend the Teacher/Learning Committee meetings.
• Carol Farrar will attend the Planning and Operations Committee meetings.

VII. New Business
A. Policy on Inclusion of Classes in Norco Catalog
• Discussion on whether or not Norco College has to access Community Ed classes that are listed in our catalog.
• The Senate suggested asking the Norco Curriculum Committee to prepare a statement that the Senate can endorse, regarding these catalog listings.
• Motion by Carol Farrar and second by Bob Prior to remove the Community Education classes from the Norco catalog and the Norco section of the class schedule. These classes should be listed in a separate section. Motion unanimously approved.

B. State Academic Senate Response to SB 1440
• This was discussed in the President’s report.

VIII. Committee Report
A. Curriculum (Dina Humble)
• No Report

B. APC
• No Report

C. Academic Standards
• No Report

D. PG & SL
• No Report

IX. Open Hearing
• The Golden Handshake will be presented to the Board of Trustees tomorrow night.
• Hiring of a firm to complete college branding will be done in April. The branding process should be completed in August.

X. Adjournment – 3:35 (Carol Farrar)