I. Call to Order: Meeting called to order at 1:35pm by Carol Farrar.

II. Attendees: Lyn Greene, Carol Farrar, Karin Skiba, Bob Prior, Cathy Brotherton, Mark Lewis, Jim Thomas, Dina Humble, Margarita Shirinian, Redford Cruz (Student –ASNC).

Guests: Diane Dieckmeyer, Bev Wimer, Tim Wallstrom

III. Approval of Agenda: Karin Skiba moved to approve the agenda and Cathy Brotherton seconded. Agenda unanimously approved.

IV. Approval of Minutes: Karin Skiba moved to approve the minutes for March 15, 2010 and Cathy Brotherton seconded. The motion was unanimously approved.

V. Discussion
   A. PE section cuts – Tim Wallstrom
      Tim and Bev shared their concerns that classes in Physical Education continue to be disproportionately cut. Tim indicated that faculty have not been given an opportunity to provide their input regarding class cuts and that they should have a voice in deciding where curriculum cuts are made. He said that decisions so far have all been made by administration. There is concern that there are not enough PE classes being offered to allow students to meet their degree requirements. Dr. Dieckmeyer will be meeting tomorrow to review and discuss this issue. Tim would like to make sure this the PE cuts are brought to the attention of the APC. He would like them to compare the cuts for PE to cuts in other disciplines and verify that we are offering a sufficient number of PE classes to accommodate the requirements for students to meet graduation and transfer requirements. Dr. Loewenstein explained the rationale for the current cuts. These have been due to both budget issues and a directive from the Chancellor.

VI. Office & Liaison Reports
   A. President (Sharon Crasnow via e-mail)
      • Met with Chancellor Gray, Ray Maghroori, Melissa Kane, and Chris Carlson last week. The reorganization was discussed. Dr. Davis will cover this topic at the Norco Town Hall meeting on Thursday.
      • Sharon indicated that the Senate is represented on the Enrollment Management Task Force by Richard Davin. The Chancellor requested one, district-level, senate representative to be on the committee.
      • Sharon will be attending the Senate Plenary Session over Spring Break. Please check out the senate website to see if there are any resolutions that you are particularly interested in knowing about or having her address.
      • Sharon reminded all Board of Trustee committee members to attend their committee meetings on Tuesday night at the Riverside campus.
B. Vice President/Strategic Planning (Carol Farrar)
   • Carol reported that the Scholarship Committee has completed their review of the applications and their recommendations have been submitted.

C. Secretary/Treasurer (Mark Lewis)
   • No report.

D. Student Liaison (Redford Cruz)
   • Redford reported that Woman’s History Day was very successful. There were several interesting speakers that were able to attend.
   • During the week of April 26 there will be several events. There will be a presentation by Clara Knopfler. She will share her journey as a Nazi concentration camp holocaust survivor. There will be a Rock the College Day, and a tree planting for Earth Day.
   • The RTA “Go Pass” failed at Norco. The student turn out for Norco College was very high.
   • The new Student Trustee is Alexis Love.

E. RCCDFA/CCA/CTA/NEA (Dorothy Reina)
   • No report.

VII. Old Business
   A. Resolution S110 – Senate Spring Goals (Second Reading)
      • Motion to approve Resolution S110 was made by Lyn Green and Jim Thomas seconded.
      • Goal #1 has been completed.
      • The committee agreed on a revision to Goal #2. (see attached)
      • Goal #3 is fine as written.
      • The committee agreed on a revision to Goal #4. (see attached)
      • Motion was unanimously approved with revisions noted.

VIII. New Business
   A. AF-RCCD funds for Norco
      • Motion to table was this item was made by Dina Humble and seconded by Bob Prior. Motion was unanimously approved.

   B. Assessment/Program Review/Standard I Plan
      • Discussion on what governing body should be charged with oversight of the program review process for the college. The group would review everything, prioritize the needs and look at the rationale for all the requests. They would be able to see all information submitted, not just the final list. Standard 1 suggested that Norco use a committee that already exists instead of forming a new committee.
      • It was suggested that the district continue to compile the requests from program review and distribute the lists to the appropriate planning council. (Academic Planning Council, Administrative Planning Council or SSV Planning Council); though this body will only concern itself with Instructional Program Review.
      • The issue of Assessment Review was not discussed.
      • Motion by Lyn Greene and second by Cathy Brotherton to leave Instructional Program Review collection and summary at the district in the Office of the
Associate Vice Chancellor of Instructional Effectiveness. The office will compile the lists and distribute the compiled lists to the Norco Academic Planning Council. Motion was unanimously approved.

C. U.S. Professor of the Year
   • The committee decided that the deadline to submit an application was too close to allow enough time to submit a complete packet. They noted that retiring faculty are recognized at the last faculty meeting of the year and the Academic Senate will be doing a presentation during the commencement pre-party.

IX. Committee Report
   A. Curriculum (Dina Humble)
      • Dina indicated that beginning March 1 the process for submission of certificates and degree programs to the state will be paperless. Dina will train anyone interested in the new process.

   B. APC
      • The topic of section cuts was discussed at the last meeting.
      • Don Ward, Principal of JFK spoke about Norco’s connection with the high school.
      • The new scheduling grid was discussed.

   C. Academic Standards
      • No Report

   D. Scholarship
      • Covered in the Vice President’s report.

   E. Student Success (Bob Prior)
      • The committee is working on a project similar to First Year Experience. The contacts for this project will be students that test into low Math and English classes, but self report that they should have been at a higher level. They can attend a summer “refresher” class that will save them semesters. Not all the students will be in the same class, like they were for First Year Experience, but they will have a common Guidance class.

X. Open Hearing
   • No comments.

XI. Adjournment – 3:25 (Cathy Brotherton)
Norco Senate Resolution S110: Norco Academic Senate Spring 2010 Goals

Mover: Cathy Brotherton
First Reading: March 15, 2010

Seconder: Dina Humble
Second Reading: April 5, 2010
Adopted: April 5, 2010

Whereas, Setting goals more efficiently directs the work of the Senate, and

Whereas, the Norco Senate has discussed and considered appropriate goals for Spring 2010,

Be it resolved that, The following goals be adopted for Spring 2010:

1. Design a new local assessment report form for Norco’s annual program review by April 15.
2. Initiate the establishment of guidelines and procedures which identify information regarding assessment and other faculty responsibilities needed by Associate Faculty, the means by which this information is to be communicated, and the parties responsible for communicating this information.
3. Review and make a recommendation about local and district committee structure to determine if changes are needed to more appropriately reflect Norco’s status as an independent college.
4. Review the coordination between Norco Academic Senate standing committees and the Norco Strategic Planning Committee and make a recommendation.