I. Call to Order: Meeting called to order at 1:30pm by Sharon Crasnow.

II. Attendees: Sharon Crasnow, Bob Prior, Lyn Greene, Peggy Campo, Carol Farrar, Karin Skiba, Mark Lewis, Bob Prior, Cathy Brotherton, Khalil Andacheh, Jim Thomas, Dina Humble, Margarita Shirinian, Dina Humble, Redford Cruz (Student –ASNC).

Guests: Diane Dieckmeyer
Annebelle Nery
Arend Flick

III. Approval of Agenda: Jim Thomas moved to approve the agenda and Cathy Brotherton seconded. Agenda unanimously approved.

IV. Approval of Minutes: Peggy Campo moved to approve the minutes for April 19, 2010 and Carol Farrar seconded. The motion was unanimously approved.

V. Office & Liaison Reports
A. President (Sharon Crasnow)
   • Sharon indicated that all the resolutions from the Plenary Session are now available on-line. She shared that there is a resolution for exploring a uniform assessment process to place students into classes. There will be regional meetings regarding this new assessment idea. Daniel Martinez has funding available for one person from each college to attend the local meeting at Rio Hondo. Your department chair has already been informed of this meeting. Sharon needs to know by the end of the day if you would like to attend.
   • Sharon shared the information she received from her meeting with Raj regarding 4500+ over enrollment and what percent is due to faculty allowing additional students in their classes. Information showed that the extra added students are not a contributing factor. We still have too many sections districtwide. Faculty do not need to be concerned that they are creating a problem by taking additional students. They should continue to permit adds as they think appropriate.

B. Vice President/Strategic Planning (Carol Farrar)
   • A proposal was presented at the Norco Strategic Planning Council Meeting by Dr. Dieckmeyer regarding the Norco College Water Conservation Garden that is sponsored by the Green Initiatives Committee. The NSPC unanimously approved the project.

C. Secretary/Treasurer (Mark Lewis)
   • No report.

D. Student Liaison (Redford Cruz)
   • The presentation by Jeffrey Duncan-Andrade was somewhat controversial, but overall it went well.
   • Earth Week was very successful. There was a lot of participation.
• The Holocaust guest speaker, Clara Knopfler was very good. There was a large audience.
• The Student of Distinction banquet will be held in the JFK Commons on May 27. Currently working on a problem with the caterer.
• Sal Castro will be the guest speaker on May 5 from 2:00-4:00 in THTR 101.
• There was a General Assembly meeting for all college student governments. It was a time for students from different schools to meet and work on new resolutions.
• Currently working on commencement.
• The current ASNC President has resigned. Redford may complete the current term as President.
• Redford has been selected as the student speaker for commencement.

E. RCCDFA/CCA/CTA/NEA (Dorothy Reina)
• No report

VI. New Business
A. Re-organization of the District
• Sharon indicated that Chancellor Gray will be meeting with all district groups regarding the re-organization. Sharon will be meeting with him for 30 minutes regarding the Academic Senate. The district senate voted that the portion of the re-organization that brings student services and financial aid to the colleges (and anything else required for accreditation) should be implemented and the rest of the re-org should be postponed. The senate discussed the re-org and shared their concerns. Sharon will share these comments with Chancellor Gray during her meeting.

* Motion by Cathy Brotherton and second by Jim Thomas to revise the agenda and move Item C before Item B. Motion unanimously approved.

C. By-law Changes
i. Faculty Development and Assessment Committee
ii. Norco Program Review
iii. Elections

• Faculty Development and Assessment Committee - Discussion with the committee, Annebelle Nery and Arend Flick regarding the creation of a .2 Assessment Coordinator and whether or not this position should be combined with the Faculty Development Coordinator position.
• Discussion on makeup of an Assessment Committee and the link for communication between the other committees.
• The Academic Senate would like an ad hoc sub-committee to develop the make-up of the Assessment Committee/Faculty Development Committee. The committee should include Sheryl Tschetter, Arend Flick, Carol Farrar and Greg Aycock. Arend Flick will report back to the Academic Senate in two weeks.

• Program Review – Deferred to next meeting.

• Elections – Deferred to next meeting. Be thinking about whether selection of district wide committee members should be made by appointment or election.
B. Distinguished Professor Resolution from Riverside – Norco First Reading
   • Motion by Dina Humble and second by Lyn Greene for first reading of Resolution 1015 (Academic Rank of Distinguished Professor).
   • Please review and e-mail any feedback to Sharon before the next meeting. Any amendments will be added to the resolution for the next reading.

D. Associated Faculty of Norco Constitution and By-Laws Review
   • Please review the draft constitution and by-laws for the Associated Faculty of Norco and plan to adopt it at the next meeting. E-mail Sharon with any comments or concerns.
   • Bob Prior and Sharon Crasnow will work on new membership information and possible dues amount.

VII. Old Business
   A. Senate Budget for 2010-2011
      • Motion by Carol Farrar and second by Peggy Campo to accept the revised Norco Academic Senate budget for 2010-2011. Motion was unanimously approved.

   B. AF-RCCD Funds for Norco
      • The dues collected from the Associated Faculty of Riverside Community College District will be utilized for scholarships and faculty recognitions, retirement, etc. The Associated Faculty of Norco will start with their portion of those funds as the base of its Foundation fund 98.

VIII. Committee Report
   A. Curriculum (Dina Humble)
      • The Curriculum Committee approved several Norco Program Learning Outcomes at their last meeting.
      • Dina shared that she will be ending her curriculum chair duties this year. Peter Boelman-Lopez has been nominated to take her place as chair. The committee also discussed the possibility of having a co-chair for this committee.
      • The committee discussed revisions to the curriculum process and asked that the process not be completely changed; only revised to address any problem areas.

   B. APC (Dina Humble)
      • The committee discussed the Senate goal of better communication with associated faculty members. Dina said that the Department Chairs feel they are doing a good job. The APC will be sending Dina examples of how they communicate with associated faculty.
      • The group discussed program review and the role the APC will play in that process.

   C. Academic Standards (Mark Lewis)
      • Areas of Emphasis was the topic at the last meeting. The Academic Standards Committee will focus on graduation requirements and the Areas of Emphasis will go
through the curriculum process. Sharon indicated she would include Areas of Emphasis clarification on the next District Academic Senate Agenda.

IX. Open Hearing
• Carol Farrar shared information on a symposium at UCR. All students are invited. She needs RSVPs by Wednesday
• Sharon will distribute the Educational Assistant information for the 2010-2011 academic year. The deadline to submit the applications is May 26. There will be another chance to submit applications in the fall.

X. Adjournment – 3:35 (Dina Humble)