Norco Academic Senate Minutes
November 3, 2008

Attendees: Deborah Tompsett-Makin, Cathy Brotherton Sharon Crasnow, Dina Humble, Jim Thomas, Daniel Vega, Celia Brockenbrough, Carol Farrar Tom Wagner, Mark Lewis, Dorothy Reina, Tim Wallstrom, Huda Aljord
Guests: Dr. Loewenstein

I. Meeting called to order 1:30PM

II. Roll Call

III. Agenda  Motion to approve Cathy Brotherton, 2nd Jim Thomas, adopted by consensus

IV. Minutes Cathy Brotherton motion to approve, 2nd Debbie Tompsett-Makin, approved by consensus.

V. Officer and Liaison Reports

- President: Sharon mentioned that Celia Brockenbrough has volunteered to represent Norco at the state senate plenary session in Los Angeles. There is no more money for other conferences or institutes for the senate.
- Vice President: No Report
- Secretary: No report
- Student Representative: Not present
- CTA No report

VI. New Business
A. APC statement of purpose discussed. Motion to approve Mark Lewis, 2nd Cathy Brotherton. APC statement approved.
B. Priority Registration
   - No student representative present to discuss student position
   - Discussion of Board Policy 5056 which wanted to decrease number of student groups eligible for priority registration
   - Suggestion by Dr. Loewenstein that priority registration be locally determined. This suggestion received agreement among members present. Sharon will carry this suggestion to a district-wide meeting on priority registration scheduled for tomorrow.
C. Ethics Statement discussed
   - Sharon will look at other ethics statements from other colleges. It will be possible to revise the statement at a later date. This item will be carried over to another meeting.
D. State Senate Resolutions
There will be a discussion at the state senate session regarding the online distance education authenticity resolution put forth by Richard Mahon from city campus. There is a need, according to ACCJC, to insure the identification of online students. The resolution suggests that the state senate should work with the Chancellor’s office of Community Colleges to develop measures to define an identification procedure.

VII. Old Business
A. Goals 2008-2009
-Resolution F018
--Second Reading. Resolution approved
B. Committee Membership
-Board of Trustees Resources committee needs another Norco Representative
-DAC –there is a need for another representative to handle local assessment needs.
C. Student Equity Committee
-Norco has their own Student Equity Committee and Daniel Vega will be the Norco Senate liaison to that committee.

VIII. Committee Reports
A. Curriculum Committee
-Dina mentioned Norco needs more faculty representation on the committee at Norco. There is a need for 2 representatives from each department. She also stated that teleconferencing district meetings is not working and people simply need to be in the same room. The next district meetings are November 12 and December 2 at 3:30PM at Spruce St. in Riverside.
-The curriculum ad hoc committee will be bringing a recommended process to the senates
-Carol Farrar motioned that composition of the Norco Curriculum Committee increase representatives from 1 per department to 2 per department. Debbie Tompsett-Makin 2nd. All approved.
-The Norco Catalog will come to the Norco Curriculum Committee to get a review of all courses in the catalog.

B. DAC/PRC
-PRC is reviewing administrative and student services program reviews and more assessment will be need by these two groups. The 4 year comprehensive discipline reviews for 13 disciplines is progressing slowly.

C. NSPC
-Northern 11th meeting will discuss priority ranking of faculty position for hiring, student services positions for hiring, and administrative positions for hiring. At the NSPC meeting there will need to be a vote affirming the naming of the campus as Norco College.

D. PGSL –no report
E. Part Time—no report

IX. Open Hearing

- Debbie mentioned the District Honors Advisory Council will be creating by-laws and voting procedures. She discussed with the senate if there should be a Norco Advisory Council and if it should be a committee of the senate. She further mentioned that the discussion of voting rights on the district committee has so far reflected favoring voting by faculty present at the meeting. If this were to be the case then Norco faculty in the future face being out voted on the district committee due to lack of faculty on the committee. Sharon mentioned she would bring this up for discussion at the district senate meeting.

X. Adjourned 3:25PM

Submitted: Deborah Tompsett-Makin