Norco Academic Senate Minutes  
October 6, 2008  
1:30PM-3:30PM ST 107

I. Meeting called to order by Senate President Sharon Crasnow at 1:30PM

II. Attendees: Sharon Crasnow, Deborah Tompsett-Makin, Celia Brockenbrough, Jim Thomas, Daniel Vega, Cathy Brotherton, Lisa Nelson, Dina Humble, Carol Farrar, Zina Chacon, Huda Aljord, Mark Lewis, Tim Wallstrom, Dorothy Reina (PT rep)   Guests: V.P. Gaither Lowenstein, Dean Diane Dieckmeyer.

III. Agenda Approval: Motioned Cathy Brotherton, second Carol Farrar. All approved.

IV. Approval of Minutes: Minutes from September 15, 2008.  Dorothy Reina motioned for approval, Jim Thomas seconded and members present approved. Deborah Tompsett-Makin and Carol Farrar abstaining.

V. Officer and Liaison Reports
   A. President-She gave a summary of Board of Trustee activities.  The Board addressed the Chancellor Search and voted on a new search firm.  The Chancellor Search committee needs an appointment of a new member to replace Jim Thomas from Norco.  Sharon mentioned she and Tom will be meeting with the President and V.P. for Norco Campus before the District Academic Senate meetings in order to address pertinent Norco projects going before the District Senate.
   - Educational Assistant applications are due to Tom this week.
   B. Secretary/Treasurer—Debbie requested information regarding the Norco Academic Senate budget coming from the District.  Sharon emphasized that the Norco Budget needs to be at Norco not the District.  Debbie will email Linda Wright to ask for clarification regarding the Norco Academic Senate budget.
   C. CTA/NEA rep Dorothy Reina mentioned that the 403b issue continues and Amber Casolari from Riverside City College will be researching the problems.
   - Part timers need to have their pay day aligned so it can accommodate the deduction for health insurance.  The CCC Conference is in San Francisco this weekend and union delegates will be attending.  There is a part time issues committee that will be part of a CTA conference March 14 at the Double Tree hotel in Santa Ana.—contact Dorothy Reina if you are interested in gaining more information regarding this conference.

VI. Old Business
   A. Programs will come to the Senate.  There has been a problem with programs being imposed on the Senate by the District.  All programs must be approved by the Senate.
   - While discussing possible programs at Norco there was a discussion regarding the 7 area programs and the possibility that for AA Degree changes and articulation it may be necessary for students to take more classes than necessary to meet AA requirements.  Dina Humble mentioned that curriculum committee is getting material not distinguishing between a major and an area of emphasis and it may be necessary for the senate to revisit the requirements of the areas of emphasis.
- There will need to be a revision of the by-laws. Tom will serve on the committee to revise the by-laws with the following faculty: Cathy Brotherton, Dina Humble, and Mark Lewis.

- The part time faculty committee will consist of Dorothy Reina and Marty Donovan. Mark Lewis has volunteered to be the full time faculty representative to work with the Part Time faculty committee.

- Goals for 2008-2009: the senate needs to address its goals for the coming year. Possible goals suggested: Revise the by-laws, establish a part time faculty committee, have a fully functional curriculum committee at Norco, reaffirm the role of the Senate to monitor programs.—The Norco Senate has designated the APC to determine all programs that exist at Norco and also bring to the Senate any programs that might need to be discontinued.

VII. New Business

A. Chancellor Search Committee member: the Norco Senate nominated Karin Skiba to replace Jim Thomas on the committee. Deborah motioned and Daniel seconded a motion. The Senate unanimously approved Karin to replace Jim on the Chancellor Search Committee.

B. Professor Emeriti: There will be a special case for an emeriti professor coming from Moreno Valley in the future.

VIII. Committee Reports

A. Curriculum
- Dina and other faculty have mentioned that Riverside City College frequently has more than members than their voting members attending standing committee meetings. The district senate should discuss clarifying who a voting member is and the effects of having more Riverside members at meetings.
- Dina mentioned the Norco curriculum committee is meeting.
- Curricunet had unfortunately been sending out emails with curriculum to persons who don’t need to receive the curriculum. The problem is fixed. So far Norco has not had any curriculum to approve.

B. Program Review
- the committee is meeting next week to review assessment plans for 4 year reviews. A few campus administration reviews are done. Administration must do annual program reviews.

C. NSPC
- Tom mentioned there is a need for Norco to have a sports program. This has been opposed by some at Riverside City College. There is a fight over funding of the funding for the Norco sports program.

D. Academic Standards—no meetings

E. Scholarship Committee—money has been found and there needs to be the development of permanent criteria for scholarships.

F. PGSL—requests for sabbatical leave for the fall are due to the Norco V.P. office by February.

IX. Meeting adjourned 3:32PM

Submitted by Dr. Deborah Tompsett-Makin Secretary/Treasurer Norco Campus
Academic Senate