**ATTENDEES:**

<table>
<thead>
<tr>
<th>Dawn Lindsay</th>
<th>Joe Eckstein</th>
<th>Debbie Makin</th>
</tr>
</thead>
<tbody>
<tr>
<td>Raj Bajaj</td>
<td>Fernando Salcedo</td>
<td>Sheryl Tschetter</td>
</tr>
<tr>
<td>Diane Dieckmeyer</td>
<td>Jim Morrison</td>
<td>Mark Lewis</td>
</tr>
<tr>
<td>Todd Wales</td>
<td>Carol Farrar</td>
<td>Bob Prior</td>
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<tr>
<td>Gaither Loewenstein</td>
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**Enrollment Management – Raj Bajaj**

Raj shared that most information needed regarding enrollment management is available on the following website. [http://iereports.rcc.edu/sv/home](http://riereports.rcc.edu/sv/home)  
User Name: FTES  
Password: FTES (FTES must be uppercase)  
Click on Enrollment Management on left side of page.

MIS reporting – Shows all activities shared from Institution to the State. Has info for last five years.  
(FTES = full time equivalent student).

Fill Ratio – Ratio of section enrollment to actual enrollment.

Spring Schedule – Click on “Spring 07 Review”. Raj shared that census count is always higher than active count. To look at Norco only – Click on Campus (Column H) click on Norco from drop down menu. To look at only active sections – Click on Sections (Column D) click on “A” for active.

**Note:**

- The number on the bottom left indicates the number of records that correspond to your sort.
- Cross listed classes will cause artificial inflation of numbers.

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**Next Academic Planning Council Meeting**

(Department Chair Meeting)

Friday, March 9 -----9:30 to 10:30 -------ST 108