ATTENDEES:
Jim Morrison                      Todd Wales                             Sheryl Tschetter
David Payan                        Andy Robles                           Fernando Salcedo
Karin Skiba                         Joe Eckstein                            Mark Lewis
Peter Boelman-Lopez         Diane Dieckmeyer                  Carol Farrar
Tom Wagner                       Bob Prior

SPRING LATE START AND LOW ENROLLED CLASSES
Discussed under 15 classes for spring. Please give Dr. Lindsay any justifications you have for not canceling these classes. We are looking for 22 or more in each class. Current enrollment for Spring is down 1%. Need to offer late start classes. Dr. Lindsay suggests that we add classes that filled fast.

Discussed that many on-line classes seem to fill with priority students. We may want to look for more on-line instructors. There is currently a concern about on-line math classes and who is taking the exams for these classes. A couple suggested solutions included having students ID verified and/or providing a testing center. This area will be discussed at the next Academic Senate Meeting.

WEEK-END COLLEGE SURVEY
There is a survey being prepared by student services regarding weekend college. Dr. Lindsay is asking that some instructional questions be included. E-mail any questions to her by Thursday.

SUMMER SCHEDULE
Should take out passing time (9 minutes) to make a uniform schedule across the district. We need 197 sections for summer that go. Need to make enough classes up front to keep remaining number correct.

NEXT DEPARTMENT CHAIR MEETING
MARCH 14 – 12:40-1:40 (THTR 203)