RCC Norco Campus
Strategic Planning Committee
April 8, 2008

MEETING SUMMARY

In attendance:
Aceves, Natalie
Alcazar, Wendi
Andachech, Khalil
Angeles, Mike
Bader, Melissa
Beck, Rex
Boelman, Peter
Brockenbrough, Celia
Brotherton, Cathy
Burnett, Sarah
Caponetto, Tamara
Chung, Elisa
Clark, Lauren
Crasnow, Sharon
Creswell, Debra (recorder)
Davis, Brenda
DeAsis, Mark
DeGuzman, Joseph
Dieckmeyer, Diane
Eckstein, Joe
Elizalde, Andres
Farrar, Carol
Friedrich Finnern, Teresa
Godin, Norm
Gray, Alexis
Grecu, Daniela
Gregory, Ted
Gutierrez, Monica
Hitchcock, Dominique
Hodawanus, Tricia
Johnson, Brian
Kollar, Pam
Kyriakos, Stephany
Lafferty, Sue
Lambros, Daniel
Lewis, Mark
Loewenstein, Gaither
Mills, David
Miter, Carol
Moore, Barbara
Morrison, Jim
Nance, Damon
Olaerts, Ana Marie
Parks, Jason
Pavlis, Bonnie
Penaflor, Victor
Perhamus-Perry, Judy
Robles, Andy
Scott, Phyllis
Shirinian, Margarita
Skiba, Karin
Sloniger, Mitzi
Smith, Deborah
Smith, Ruth
Stanley, Yolanda
Sternburg, Charles
Sutton, Jim
Synodinos, Dimitrios
Thomas, Jim
Tiangco, Jefferson
Tompsett-Makin, Deborah
Tran, Phu
Tschetter, Sheryl
Van Hulle, Paul
Wagner, Tom (chair)
Wales, Todd
Wallstrom, Tim
Wimer, Bev
Wright, Linda
Zwart, Gail
District Budget Allocation Model (BAM)
The Norco Business Office provided a handout which outlines the BAM principles and focus. Tom Wagner also provided an update to the committee on the development process.

- The BAM is still being adjusted and new elements are being introduced, but will be submitted to the Board of Trustees at the May meeting.
- The current BAM allows for enrollment efficiency incentives which will benefit Norco Campus.
- Ninety percent of the District budget is allocated to salaries and benefits. The remaining 10% is being divided between the campuses and District for operations.
- The BAM will be reviewed and adjusted year to year. New program initiatives, enrollment growth, efficiency and budget savings are an example of what will be evaluated.
- The District is required by law to have 5% of the budget in reserves. The current BAM allows for an additional 1% for reserve. The reserve rolls over each FY and is added to as the budget increases. There is no benefit to the District and campuses to increase the reserve beyond 6%.
- The BAM is very transparent, with better visibility at the District level.

New Subcommittee Structure
At the last meeting, the committee voted in favor of consolidating the subcommittees from nine to four. Everyone has been assigned to a subcommittee. During the spring semester the subcommittees will meet twice, first to elect co-chairs (one faculty and one staff member), then to research and report on the status of the planning agendas.

Accreditation update:
- Progress is being made on the ACCJC recommendations, with the development of the BAM as one of the most significant.
- Enrollment efficiency is high and continues to rise.
- Positions that were approved by the SPC may be funded by fall 2008.
- Norco Campus has a functioning independent Curriculum Committee.
- Dr. Davis and Dr. Loewenstein currently serve on the District’s Strategic Planning Committee.
- The Student Learning Outcomes (SLOs) are still a weak area. SLOs are approved for 90% of classes, but only 3% are being measured. If more than half of the classes are not measured for SLOs, Norco Campus will not be accredited.