District Allocation Model
Tom Wagner reported on the progress of the development of the District Allocation Model (BAM).

- The BAM will be used to distribute to the three campuses the funding provided by the State. It is a requirement for full accreditation.
- On the BAM development task force Norco Campus is represented by Norm Godin and Tom Wagner.
- Other multi-college district models were studied and most had the same basic criteria, but some can benefit one campus over another.
Committee Comments:
- The base funding should be determined by FTES. The growth at Norco is not as significant as other campuses because of the high efficiency rate. The distribution of costs should be based on efficiency.
- The budget decisions should be connected to student learning.
- The Norco Campus has grown 19% and fixed costs have gone up, but revenues have not.
- The President’s contingency fund is a different amount every year. This year, part of the contingency is being spent on hourly staffing. It will also be used on campus upkeep and repairs.
- The Norco Campus has saved money on efficiency with adjunct positions, which would allow for budgeting of a new FT faculty position.
- A BAM that allows for decisions to be made at the college level and support continuous improvement is needed.
- The model will have an evaluation component built into it and will be phased in. The Chancellor’s office will only become involved if the colleges cannot come to an agreement.

Reorganization of Subcommittees (reduce from nine to four)
There are currently nine Strategic Planning Subcommittees which represent the accreditation standards. In preparation for updating of the Self Study, it is proposed the subcommittees be redistributed.

Motion: Sharon Crasnow moved to accept the proposal to reduce the number of subcommittees from nine to four. Karin Skiba seconded the motion.

Discussion:
- Subcommittee assignments should appropriate and rational.
- It is challenging to get people involved in the subcommittees. Chairs are frustrated at the lack of participation.
- If the committees are larger, it can be easier for members to “hide” and not participate.
- Several of the standards overlap in scope.
- We should not spend a lot of time reorganizing the subcommittees.
- The chairs do most of the work, so the larger standards would present an increase in the workload.
- Subcommittee meetings should be held during college hour to increase attendance.
- With only four subcommittees, administration can better support.
- The current structure is stagnant and needs a change.

The motion carried by majority vote.

Dr. Loewenstein presented the “plan of attack” in the reorganization process. In March the co-chairs will meet to elect leadership and sort out the issues, and in April and May the planning agendas will be addressed. In the fall, the self-study will be updated to fill in the gaps and address the recommendations from ACCJC.
Accreditation Visitation Timeline
A handout was distributed which delineated the timeline for preparation of the accreditation visit in the fall of 2009. There was no discussion.