Riverside Community College Norco Campus  
Strategic Planning Committee Minutes  
May 12, 2005  
12:40 p.m. – Humanities 111

Present: Co-Chair: Dr. Dawn Lindsay, Dr. Beatriz Vasquez, Ms. Karin Skiba, presiding

- Mike Angeles  
- Melissa Bader  
- Rex Beck  
- Jim Beckham  
- Erma Bluitt  
- Peter Boelman-Lopez  
- Tamara Caponetto  
- Cathy Brotherton  
- Scott Brown  
- Josephine Carson  
- Mike Cluff  
- Maria Contreras  
- Gerald Cordier  
- Sharon Crasnow  
- Mark DeAsis  
- Rene Diaz  
- David Dieckmeyer  
- Joe Eckstein  
- Katherine Faircloth  
- Dr. Carol Farrar  
- Dr. Arend Flick  
- Dr. Siobhan Freitas  
- Janet Frewing  
- Gabriela Gamiz  
- Carlos Garcia  
- Daniela Grecu  
- Dr. Monica Gutierrez  
- Laura Hanks  
- Patsy Herrera  
- Jimmie Hill  
- Brian Johnson  
- Pam Kollar  
- Dr. S. Kyriakos  
- Mark Lewis  
- Sandy Mathay  
- Louie McCarthy  
- Kaneesha Miller  
- David Mills  
- Carol Miter  
- Steve Monsanto  
- Alice Montemayor  
- Jason Parks  
- Dr. Bonnie Pavlis  
- David Payan  
- Carmen Payne  
- Rita Perez  
- Bob Prior  
- Steve Purdy  
- Andy Robles  
- Ruben Saenz  
- Sylvia Saenz  
- Dr. F. Salcedo  
- Karin Skiba  
- Deborah Smith  
- Ruth Smith  
- Dr. Charles Sternburg  
- Walter Stevens  
- Jim Sutton  
- Dr. D. Tompsett-Makin  
- Sheryl Tschetter  
- Toni Van Buhler  
- Todd Wales  
- Beverly Wimer  
- Anne Ybarra  
- Gail Zwart

Karin Skiba opened the meeting by calling for a motion to accept the minutes from the last meeting. Motion/seconded/carried. The minutes were accepted as is.

Sheryl Tschetter and Dr. Sharon Crasnow distributed a memorandum previously sent out by email regarding the subcommittees and their Accreditation Standards assignments for the summer. The subcommittees should probably take a look at the standards and see what is addressed and determine a list of needs.

Sharon and Sheryl announced that if notified, they would be willing to attend subcommittee meetings as necessary.

In the future, meeting agendas will be emailed in advance so that committee members may adequately prepare for the meetings.

Subcommittee Reports

Dr. Siobhan Freitas reported that the Physical Resources Committee approved the use of Activity Center for all activity classes. for all P. E. classes. The committee also approved Measure C funds for a floating floor for safety reasons. Activity Center currently has a concrete floor.

David Mills stated that the membership of his subcommittee, Institutional Effectiveness, is unclear.
The Human Resources subcommittee recommendations for Classified Appreciation have been submitted.

The Student Services subcommittee is working on a mission statement and new marketing through Measure C funds for the Norco Campus.

The Technology subcommittee reported
- The selection of a new co-chair
- Met with an outside consultant regarding a new website; approved flow so they could move forward
- Dr. Bonnie Pavlis is working on a mission statement
- 2 more meetings are scheduled before the semester ends

Dr. Fernando Salcedo reported that the Financial Resources subcommittee is working on analyzing district budget allocations and identifying a plan and/or process to do this. The next meeting will be held May 19, 12:40 pm, Libr 120.

Dr. Gail Zwart indicated that Leadership and Governance is a newly formed subcommittee.

Karin Skiba indicated that the subcommittee should meet for about 15 minutes to decide on how they should proceed.

Dr. Brenda Davis indicated that
- The Subcommittees meetings to address accreditation did not have a Standards Charge. No structure has been set in place.
- The process to select a Director for Business Services for the Norco Campus will begin soon.
- Commented on the full-time faculty ratio
- Stated that her door is always open if anyone has concerns about what she does
- The subcommittees should have student representation

The Instructional Programs subcommittee will be meeting on May 25 in ST 107.

Karin Skiba indication that the subcommittees should look at the Standards listed on the memo distributed to see what each should be addressing and come up with a plan to divide up the work involved.

David Dieckmeyer again made the Committee aware of the Bulletin Board on the Website for posting minutes and discussions.

It was announced that lunch today was the courtesy of The Associated Students, Norco Campus.