Dr. Zwart opened the meeting at 12:55 p.m.

**Portable Buildings**

Dr. Davis reported to the committee that the Norco Campus will be receiving portable buildings for additional classroom and office space. The original plan was to move portables from the Riverside Campus, but Riverside still has a need for them, so the District agreed to purchase new portables for the Norco Campus. Dr. Davis is advocating having them placed by the Activity Center, and asked for consensus from the committee. By a show of hands, the committee concurred with Dr. Davis on the location. Dr. Loewenstein has prepared a rationale for the District to support the need for the additional classroom and office space for the fall semester.
Support of College Hour
Mr. Synodinos reminded everyone there are student activities scheduled during college hour, however many classes are also scheduled during that time, which limits student participation in clubs and activities. Carlos Naranjo, student body president, addressed the group to emphasize the importance of college hour for student activities participation and that college hour supports strategic initiatives #5 and #7.

Norco Campus’s Response to the District’s Strategic Planning Initiatives
Dr. Loewenstein stated that the strategic planning initiatives will help to answer questions by the accreditation evaluation committee. The campuses have responses to the initiatives in the new Fact Book and Dr. Maghroori has requested for any revisions to be given to the District by March 1. Dr. Loewenstein asked the committee for input on revisions. Several members pointed out areas that were not represented in the initiatives; faculty development (Dr. Dieckmeyer), academic-oriented student activities (Mr. Synodinos); technology infrastructure evaluation to remain current (Mr. Dieckmeyer). Dr. Loewenstein told the committee he will bring up those items at the District strategic planning committee.

Dr. Crasnow motioned to approve the Norco Campus responses to the District’s strategic planning initiatives; Mr. Parks seconded. The motion carried unanimously.

Role of Committee in Resource Allocation
Dr. Loewenstein told the group that the Norco Campus SPC will play an essential role in developing recommendations for the allocation of resources. During the annual program review updates, needs that link back to the strategic planning initiatives can be identified. The SPC can develop criteria to help identify and prioritize needs. The recommendations will be forwarded to Dr. Davis and the campus administrators who have the option to reprioritize before presenting to the District SPC. At the next SPC meeting, the group will work on a list of criteria for ranking the needs. There may be a need for longer and more frequent SPC meetings.

Role of Faculty Development in the SPC Process
Dr. Dieckmeyer asked the group to think about how faculty development fits into the strategic planning initiatives. Although it can be found in basically all of the initiatives, there are specifics that still need to be addressed. The following revisions to the Norco Campus Response to District Planning Initiatives were suggested:

- Under Goal #3, Increase Successful Course Completion, modify sixth bullet point to read: “Support professional development geared toward ensuring student learning outcomes are measurable and attainable.”
- Under Goal #4, Student Persistence, modify ninth bullet point to read: “support professional development geared toward changing teaching strategies to offer alternative learning experiences.”

Dr. Loewenstein will send the changes to Dr. Maghroori. Dr. Sternberg asked if a ninth initiative could be added to address faculty/professional development, but Dr. Loewenstein said that the initiatives have been adopted by the Board and cannot be changed at this time, but the planning process is ongoing and when revisions are made, the campuses will have input.
**College Hour**
Dr. Loewenstein reported that the Enrollment Task Force is evaluating the impact of college hour versus growth. The current plan is to move college hour from 12:50-1:50 to later in the afternoon beginning in the fall semester. Many committee members voiced their opinions (pro and con) and the bearing this will have on students and faculty, but Dr. Loewenstein reiterated that this is a District operational decision and he is bringing it to the SPC as an informational item. Dr. Bush volunteered to address the faculty senate and provide enrollment data.

**Long Range Planning Consultants**
Dr. Davis informed the committee the consultant for the Norco Campus long range planning has been approved by the Board and they are looking at completing the educational master plan in eighteen months. The SPC subcommittees that will work with the consultants need to be identified and Dr. Davis asked the co-chairs to look at what areas they see as a logical fit.

**Phase III**
Pre-construction discussions with the architects and construction manager have begun. The space originally planned for a robotics lab has been changed to three classrooms. Todd Wales, Paul Van Hulle, Hank Rogers and Jim Sutton concurred with the decision. The campus will still have a manufacturing lab as well as the CACT lab. Future construction meetings will be open to the SPC.

**Next Meeting**
Agenda items for the next meeting in April will include:
- Intercollegiate athletic programs when Norco becomes a college
- Alternatives for modifying the soccer field