Dr. Lindsay gave a quick review of the August memo from District Information Services regarding policy for network use. The level of campus staff involvement is still in question and Dr. Lindsay will keep the committee updated.

Dr. Zwart introduced new Norco staff: Dr. Gaither Loewenstein, Vice President Educational Services; Norm Godin, Vice President Business Services; and Debra Creswell, Administrative Assistant to Dr. Davis.

Two students, Carlos Naranjo and Megan Brokenbourgh, were recognized for attending the meeting and participating in Norco’s strategic planning efforts.

Tom Wagner gave an overview of the new banking certificate program, which will be a Norco program. Previously, banks did their employee training in-house, however that practice is no longer cost effective. Consequently, RCC has the opportunity to fill a huge need in the banking industry by offering a certificate program that combines current business courses plus two banking courses. The certificate program has been approved by the academic senate. Dr. Zwart called for a vote of approval from the committee. Stephany Kyriakos motioned for approval; Tamara Caponetto seconded. The motion carried unanimously.

Dominique Hitchcock brought an informational item to the committee concerning an international program being developed in collaboration with the Riverside Campus faculty. It is still at the project level and she is looking to the Norco faculty for input and approval to proceed. The program will offer business courses for a five-week period at a college in the south of France. The target date for the first session is summer 2007. Students interested in French language studies will not be excluded, but the initial emphasis will be on business courses. Dr.
Hitchcock indicated that perhaps at some point two tracks of study will be developed. An international student program where French students will come to RCC is being developed as well. Dr. Zwart expressed concern that the Norco business department was not aware that this program was being developed.

Kristina Kauffman demonstrated the new website for accreditation which can be found at http://www.rccdfaculty.net. In order to access the website, users must have an RCC email address and log in from a computer on the RCC LAN. The website contains evidence collection and self-study documents. Only the standards chairs will have editing rights, and the history of changes will be preserved.

Dr. Zwart introduced Jim Sutton who is the lead person organizing the Norco accreditation evidence.

Norm Godin provided an update on the ECS center completion project. When the facilities were first built, the project had been scaled back from the original plans due to funding issues. Now, a proposal is in the works to use Measure C funds to complete the center according to the original design in order to reduce safety and risk management issues. The proposal has been approved by the Physical Resources committee. Dr. Zwart called for a vote from the committee. Sarah Burnett motioned for approval; Stephany Kyriakos seconded. The motion carried unanimously.

Dr. Lindsay gave an update from the Academic Planning Council.
- The spring schedule will be done by tomorrow.
- The section goal has been met.
- Classes will no longer be held at Norco HS.
- The APC approved the banking program.
- The APC will not have a November meeting, but will resume in December.

Tom Wagner informed faculty members there is $15,000 available to hire student assistants. Application forms are available from the IDSs and are due November 7.

Dr. Zwart concluded the meeting by reminding everyone that subcommittees should be active and posting to the Norco site committee website. She invited those with concerns or suggestions to see her or Dr. Lindsay.