MINUTES – STRATEGIC PLANNING CO-CHAIR COUNCIL
Tuesday, October 7, 2008
ST 107
2:00 PM to 3:00 PM

Attendees: Mark DeAsis, Sarah Burnett, Annebelle Nery, Debra Creswell, Alexis Gray, Norm Godin, Carol Farrar, Daniela McCarson, Sue Lafferty, Wendi Alcazar, Diane Dieckmeyer, Rita Perez, Ruth Smith

Dr. Loewenstein welcomed everyone to the first SPC Co-Chair Council meeting of the year.

1) Strategic Planning WebPages

- Carol Farrar showed the committee the newly designed website for Accreditation/Strategic Planning. She asked to have all past information that the sub-committees posted on the old website converted to pdf format and e-mailed to Jefferson so he can put them on the new website.

- Carol also identified missing information that is needed. Dr. Loewenstein will work on a mission statement for the homepage of the SPC website. Daniela and Mark will work on obtaining information to be posted for the SSV Planning Council.

- Dr. Loewenstein would like to have the minutes from the APC meetings and the minutes from the SSV Planning Council included on the site.

- Carol and Daniela will check with Jim Sutton to see if he has any of the missing information in the evidence for last year.

- There is a document library section on the website that should include the criteria that were used the last two years for ranking of faculty and equipment. The library should also include the approval process for the rankings.

- Carol indicated that the District website will contain a link to the Norco Campus information.

2) Priorities Ranking Discussion

- Dr. Loewenstein explained that at the next meeting the committee will be asked to approve the faculty and non-instructional staff priority hiring lists. He reviewed the handout showing the Norco Campus Ranking Process. Dr. Loewenstein will e-mail the committee the hiring lists ranked by the planning councils prior to the November 4 meeting. After approval by the Co-Chair Council and the NSPC the lists are sent to the President. These lists are only recommendations for the President. If she decides to not follow the ranking in a hiring decision she will notify every one of her decision and the rational behind it.
• There was brief discussion regarding the classified staff representation on the Administrative Planning Council. It was suggested that the membership for next year may be changed, but the process for this year had already started and that changing at this point would be not be advisable. Dr. Loewenstein and Mr. Godin agreed to investigate the feasibility of adding another classified representative to the Administrative Planning Council at this time.

3) Misslon Statement

• Sarah indicated that the Educational Master Plan says that the Mission Statement must be reviewed annually.

• There was a brief discussion on the changes and whether to keep the first line “Today’s Students, Tomorrow’s Leaders”. A motion was made by Jason Rey to approve the revised Mission Statement. It was seconded by Wendi Alcazar. Committee approved unanimously.

NEXT MEETING – Tuesday, November 4