MINUTES – STRATEGIC PLANNING CO-CHAIR COUNCIL
Tuesday, November 4, 2008
ST 107
2:00 PM to 3:00 PM

Attendees: Wendi Alcazar, Debra Creswell, Alexis Gray, Norm Godin, Gaither Loewenstein, Carol Farrar, Sue Lafferty, Sarah Burnett, Ruth Smith

ACTION ITEMS:

Faculty and Staff Priority Lists

- Faculty Hiring List
  Motion to forward faculty priority list to NSPC with recommendation to approve.
  Alexis Gray – Motion
  Debra Creswell – Second
  Dr. Loewenstein reviewed the process used to prioritize the list. Group discussion followed regarding the reason behind some of the rankings.
  Sarah Burnett – Called for question
  Vote – Approved by all – Motion passed

- Administrative Planning Council Hiring List
  Motion to forward Administrative Planning Council priority list to NSPC with recommendation to approve.
  Sarah Burnett – Motion
  Alexis Gray – Second
  Norm explained the Administrative Planning Council prioritizing process. Group discussion followed.
  Alexis Gray – Called for question
  Vote – Approved by all – Motion passed

- Student Services Hiring List
  Motion to forward student services priority list to NSPC with recommendation to approve.
  Wendi Alcazar – Motion
  Debra Creswell – Second
  Dr. Loewenstein described the duties of all positions on the list. He also reviewed possible ways to combine positions/duties.

  Amendment to Original Motion – Remove Priority #1 (Academic Counselor) from the list because this is a faculty position and is included on the faculty hiring list. Also, move Priority #11 (Associate Dean of Student Life) to the bottom of the list.
  Debra Creswell – Call for question
  Vote – Motion passed (1 Abstention)
• Statement of Purpose  
  Motion to approve Statement of Purpose for Strategic Planning Co-Chair Council.  
  Sarah Burnett – Motion  
  Debra Creswell – Second  

  Called for question  
  Vote - Approved by all – Motion Passed

DISCUSSION – ACTION ITEM:  

• Resolution for Name of Norco Campus  
  Motion to forward resolution regarding the official name of Norco campus to be Norco College to NSPC with recommendation to approve.  
  Sarah Burnett – Motion  
  Wendi Alcazar – Second  

  Dr. Loewenstein explained the purpose for this resolution and answered questions.  
  Called for question  
  Vote – Approved by all – Motion Passed

GOOD OF THE ORDER:  

• Carol reviewed what remaining information she still needed for the new accreditation website.  
  She also provided each co-chair with a folder containing a CD of 2007 evidence and a copy of the last Accreditation Report that can be used to help each sub-committee with their revisions.

NEXT MEETING – Tuesday, December 2 in ST 107  (2:00-3:00)