Present:
Greg Aycock
Sarah Burnett
Arend Flick
Gabriella Gamiz
David Mills
Lisa Nelson
Todd Wales
Anne Ybarra

Lisa and Sarah provided feedback on the Co-Chair Council meeting and the changes made to the MS draft. Review of the changes led to a discussion of ways in which the wording/sentence structure may benefit from editing. A proposed draft of changes was created and will be shared at the Strategic Planning meeting on 3/16/06 as an alternative. The committee did not draft the alternate as a replacement to the approved MS.

The committee then discussed how to move forward with Standard 1 Part B. A decision was made to have each member of the committee look at existing self-studies from colleges that recently went through and attained accreditation. An emphasis will be placed on colleges that have a similar structure to RCC with multiple campuses. Each self study will be analyzed for format, content, and commonality of themes. The committee will members will bring their analysis to the next meeting as a plan of action for future steps will be outlined. 8 colleges were identified and divide as follows:

De Anza – Sarah and Lisa
Saddleback – Greg
Yuba – Gabriella
Santiago Canyon – Todd
Mt. Sac – Arend
Solano – David
Reedley – David
Shasta – Sarah and Lisa

Arend also offered to identify and locate primary resource documents that will most likely be needed in the review process. These may include, but may not be limited to:

- Strategic planning documents
- Resource allocation
- Assessing student learning outcomes
- Program review

Next Meeting will be set for 3/28/06 – the committee members will need to miss the Faculty meeting, but this is the only time we can gather as a full group.