Present: Wendi Alcazar, Sarah Burnett, Lisa Nelson, Leah Pierce, Yolanda Stanley, Todd Wales, Tim Wallstrom

2pm Meeting called to order

Sarah offered high-carbohydrate snacks.

Sarah shared:
- The committee has been asked to conduct a survey by Dr. Gaither Lowenstein in order to rank priorities.
- The survey was reviewed by all committee members present.

Committee opinions on survey:
- Questions raised rather regular faculty will recognize or identify the processes mentioned in the survey.
- The survey appears to be “loaded” for low response rates.
- Staffing weaknesses already identified by Librarian example.
- There were questions on the “why” of the survey.

Financial Planning
- There was a discussion on who should evaluate this Standard, 1 or 3?
- There was consensus that this is better evaluated by the members of the Standard 3 Committee.
- There was consensus that the Standard 1 Committee should not oversee processes which it does not have oversight over.

Planning Agenda Items
- Committee members reviewed self study revision items submitted by committee members.
- There was discussion on the submissions related to evaluation and findings.
- The committee discussed where the Mission Statement should be placed, in which type of college publications.

The Co chair (Sarah) expressed brain fatigue related to committee tasks. She expressed concerns about submissions still to be submitted. She requested disbanding committee tasks and rebanding by volunteer choice.

3pm Meeting Adjourned