Library and Learning Support Services
Committee Meeting
September 20, 2005
Norco Campus

MINUTES OF MEETING

Meeting: began at noon and ended at 1:00 p.m.

In Attendance: Celia Brockebrough, Miguel Castro, Rene Diaz, and Tamara Caponetto

Absent: Michael Angeles, John Coverdale, Katherine Faircloth, Carlos Garcia, Judy Perhamus, and Margarita Shirinian

Overview of Agenda Items:

1. Introduction: none required

2. History of Committee: Celia reported on this. This committee didn’t exist when the Strategic Planning Committees (SPCs) were formed. It came into existence when the administration decided that it would be wise to align the SPCs with the accreditation standards. However, there was not a corresponding SPC that could align with all of the areas under Standard II; consequently here we are the new SPC committee “Library and Learning Support Services”, and also the committee that will write under Standard II C. In the 2000-2001 Accreditation Report these services were listed under Standard VI. The new standards have been revised.

3. Accreditation Report 2001: Celia showed the report that was prepared for the 2001 accreditation. She pointed out that there are two copies on permanent reserve at the circulation desk in the library. She recommended that everyone on the committee take a look at it, specifically Standard VI to get an idea of the task.

4. Handouts: The responsibilities listed on the single handout stamped “copy” in the upper right hand corner are what we are charged with as the Campus Library and Learning Support Services Committee. The handout titled “Guide to Evaluating Institutions” is part of a much larger document that you can access from the website listed on the first page. Please access it because you will see that the accreditation requirements are quite different from the ones in 2000-2001. Our area is now under an entirely different Standard. The remaining pages of this handout refer specifically to section C of Standard II.

5. Responsibilities/Assignments: Each member of the committee was assigned one of the bulleted areas listed on the handout marked “copy” Since a majority of members were absent, assignments and responsibilities will be discussed again at the next meeting.

6. Election of a Co-Chair: Everyone present declined the position. We still need an additional Co-Chair.

7. New Business, questions, etc. Miguel Castro (Library) asked about the committee’s timeline. Celia was unable to give an answer to this question and said that perhaps after all Co-Chairs meet on September 30, 2005 she would be able to give an answer. Rene Diaz (IMC) said that he would consult with Gus Segura who had participated with the Norco campus during the last accreditation because Rene was new to the campus and still in orientation for his current position.

8. Next Meeting: Celia said that future meetings would be on Fridays and that she had to call this meeting today to meet the requirements set at the Co-Chairs Council meeting which was to have all SPCs meet before the meeting on 9/30/05. The next meeting will be on October 21, 2005 at 12:40 in the Library. Please plan to attend.