I. Review of the subcommittee’s Statement of Purpose.

- The sub-committee to review Statement of Purpose (Action Item)

Members reviewed the following RCC - Norco Strategic Planning Committee (NSPC) statement of purpose:

NSPC provides all campus constituencies with an opportunity to participate in the formulation of recommendations pertaining to long-range campus planning and resource allocation. Functioning as a committee-of-the-whole, NSPC is charged with formulation, adoption and revision of campus educational and facilities master plans. NSPC also reviews proposals for educational programs and facilities and prioritizes resource needs identified in instructional, student services and administrative program reviews. In performing these functions, NSPC endeavors to ensure that the campus pursues initiatives in accordance with the goals and objectives set forth in campus and district master plans.

The members discussed the purpose of the sub-committee and the need to ensure that key representatives for all areas of the standard maintain their involvement in the sub-committee.

The following statement of purpose was reviewed:

The NSPC sub-committee of Student Learning Programs and Services strives to formulate, revise, recommend and implement campus educational programs and services to support the educational master plan.

Motion to Approve: Sheryl Tschetter
Second: Ana-Marie Olaerts
Unanimously approved.

II. Approval of Work Plan for 09/10 Academic Year.

- Co-chair, Melissa Bader, asked members to look at their planning agenda items to identify progress on planning agenda items.

Planning Agenda Items

Instructional Planning Agenda Item – comments on progress

1. On-going in all areas; Judy Perry mentioned that the new Title V grant exemplifies greater progress to be made in this area as the grant will analyze all these areas in the gaming art industry;
2. Dr. Tschetter stated that we perform lots of assessment; need work on closing the loop this year;
3. New technology incorporated into the new IT Building – Dan Lambros stated that IT 110/111/210/211 are non-traditional classrooms with smart technology, no “front” of the class, easy to move tables; Melissa Bader mentioned use of audio snip-its in her online classes; Blue Ray technology to be added to the IT Building in February 2010; we have technology to create document clips from camera images to .pdf; ePortfolios are being piloted now in instructional areas and will be incorporated into the capstone courses in gaming art.
4. CTE programs have measured student achievement; the next step is to focus on the seven Areas of Emphasis and General Education (ACTION ITEM)

Action Items #7, 12, and 13 will be addressed through the new Title V grant. (ACTION ITEM)

Student Services Planning Agenda Item – comments on progress

Student Services have measurable outcomes in all areas as demonstrated in the latest annual program review. The next step is to demonstrate complete, ongoing cycles of assessment in all areas. A member noted that the reference to “counseling staff” in one of the planning agenda items should read “counseling faculty.”

Library and Learning Planning Agenda Item – comments on progress

1. There was positive response to this planning item during the October 6, 2009 Board Committee meeting. Progress is underway.
2. Progress underway.
3. Now that the space for the Learning Resource Center is in our plan the group discussed the need to develop a workgroup to look at how this will look when the Center is complete; Annebelle Nery and John Cloverdale were recommended as workgroup members. (ACTION ITEM)
4. ILA 800 series classes will be piloted in 10WIN, as of 10SUM the 96/97 practicum classes will no longer be offered.

Student Learning Programs and Services:

The members reviewed the work that has been done in student learning outcomes assessment with an emphasis on course-level SLOs and student services SLOs and service area outcomes. Annebelle Nery (absent) and Monica Green

III. New Business

None.

Election of new Co-Chairs

Come prepared to the next meeting to nominate new co-chairs.

ACTION ITEMS

➤ Sheryl Tschetter – Develop workgroup to measure student achievement of one of the seven Areas of Emphasis’ SLOs; report at the next meeting.
➤ Judy Perry – Report on progress in designing and conducting surveys of employers and the development of mechanisms for tracking job placement of program graduates.
➤ Workgroup to conceptualize Learning Resource Center operations - TBD

NEXT MEETING: Sub-Committee Meets November 12 and December 10