Strategic Planning – Student Services Sub-Committee Meeting
March 9, 2006
12:40 PM – 1:30 PM
Library 102

Attendees:
Dr. Edward Bush, Dean of Student Services
Jimmie Hill (Co-Chair), Counselor
Daniela Grecu, (Co-Chair) Outreach Specialist
Dimitrios Synodinos (Accred. Rep), Student Activities Coordinator
Dominique Hitchcock, Spanish/French Instructor
Pam Kollar, Academic Evaluations Specialist
Maria Contreras, Matriculation Specialist
Mark Smith, Biology Instructor (New Member)
Steven Purdy, Student Financial Services Analyst

Absent:
Andy Robles, Math Instructor
Cynthia Acosta, Counseling Clerk III
David Payan, Counselor
Zina Lopez, Counselor

Meeting called to order by Daniela Grecu at 12:45 PM.

I. Finish Group Reports/Findings (Standard IIB Q’s)
   a. Dimitri reviewed his responses to his assigned portion of Question #3. Through a brief discussion, committee members brainstormed additional ideas for Dimitri to include in his report.
   b. Dimitri will finalize his responses then email Daniela who is compiling everyone’s responses into the master sheet.
   c. Several questions remain unanswered in the Standard IIB section for Student Services, so Daniela asked committee members to volunteer to answers additional questions in an effort to complete this portion of the committee’s responsibilities by the end of March 2006.
      i. Question 2 (all sub-questions) will be answered by Maria and Pam.
      ii. Question 3 (sub-questions 4, 5) will be answered by Dimitri.
      iii. Question 3 (sub-question 6) will be answered by Jimmie.
      iv. Question 3 (sub-question 10) will be answered by Maria.
      v. Question 3 (sub-question 11) will be answered by Maria and Steve.

II. Standard IIB Leadership Forum (Feb 23-24) Reports:
   a. Committee members who attended the Leadership Forum held on our campus on February 23-24, 2006 provided everyone with a synopsis of the events that occurred and what our sub-committee accomplished.
   b. As a committee, we discussed our on-going needs and goals in accomplishing our assigned tasks for Standard IIB.
   c. Dr. Bush suggested that we start to facilitate focus groups with students on campus to identify what our student’s needs are and what we need to do in Student Services to accomplish those needs.
III. JFK Planning (Sub-Group Reports):
   a. Dr. Bush informed the committee that he spoke with Don Ward (JFK Principal) and set up a meeting to discuss their needs and concerns in planning the fall 06 enrollment of middle college students at RCC.
   b. Dr. Bush, Maria and Pam will work together in developing an action plan and report their findings at our next meeting on March 23, 2006.

Please mark your calendars.....

NEXT MEETING: Thursday, April 6, 2006  12:40-1:30 pm (Lib 102)