Strategic Planning – Student Services Sub-Committee Meeting
May 1, 2006
2:00 PM – 4:00 PM
Library 102

Attendees:
Jimmie Hill (Co-Chair), Counselor
Daniela Grecu, (Co-Chair) Outreach Specialist
Dimitrios Synodinos (Accred. Rep), Student Activities Coordinator
Pam Kollar, Academic Evaluations Specialist
Mark Smith, Biology Instructor (New Member)
David Sanchez (Student representative)
Dr. Edward Bush, Dean of Student Services
Steven Purdy, Student Financial Services Analyst
Linda, Wright, (New Member)

Absent:
Andy Robles, Math Instructor
Cynthia Acosta, Counseling Clerk III
David Payan, Counselor
Zina Lopez, Counselor
Dominique Hitchcock, Spanish/French Instructor
Maria Contreras, Matriculation Specialist

Meeting was called to order by Daniela at 2:05pm

I. Accreditation Update:
   a. Daniela reported that the committee has to meet the June 30th deadline to
      produce a rough draft of the narrative for the accreditation presentation.
   b. There was discussion on the power point presentation and the committee
      agreed to use it as the main guideline for the rough draft narrative for
      Question # 1.

Dr. Bush announced that our committee is currently far ahead than all the other
subcommittees in the entire Riverside Community College District. He stressed the need
to keep the pace and provide guidance to others in terms of completing their part of the
questionnaire. Further, Dr. Bush noted that we must identify service areas where we will
require the assistance of colleagues and employees of the district. He suggested that we
solicit their help and invite them to participate in our weekly meetings as we prepare to
enter the next phase in the accreditation process. This is imperative as many of the
functions of student services will remain mainly on the district level.

Daniela, on a different note, also reminded the committee members that it is important
that they start gathering physical, hard, data in order to develop a comprehensive record
of evidence that will support the findings of the committee’s report.
The following is a tentative schedule for the committee in order to expedite its proceedings and respond timely to the accreditation deadlines:

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
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<tbody>
<tr>
<td>Wednesday</td>
<td>May 10</td>
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<tr>
<td>Monday</td>
<td>May 15</td>
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<td>Wednesday</td>
<td>May 24</td>
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<td>Wednesday</td>
<td>May 31</td>
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All scheduled and future meetings are to be held between 2:00 and 4:00pm.

The committee continued in examining Standard IIB 2 and working on a comprehensive response to the required fields. The input was submitted to Dimitrios to work on a rough draft for the next meeting.

*Meeting was adjourned at 3:55 pm*

*Meeting called to order by Daniela Grecu at 12:45 PM.*