Strategic Planning – Student Services Sub-Committee Meeting Minutes  
Thursday, March 1, 2007  
2:30 PM – 3:00 PM  
Library 102

Attendees:  
Daniela Grecu, (Co-Chair) Outreach Specialist  
Dimitrios Synodinos, Student Activities Coordinator  
Pam Kollar, Academic Evaluations Specialist

Absent:  
Cynthia Acosta, Counseling Clerk III  
David Payan, Counselor  
Jimmie Hill (Co-Chair), Counselor  
Maria Maness, Matriculation Specialist  
Steven Purdy, Student Financial Services Analyst  
Andy Robles, Math Instructor  
Richard Ries, Math Instructor  
Dominique Hitchcock, Spanish/French Instructor  
Linda Reifschneider, Public Affairs Officer  
Dr. Deborah Tompsett-Makin, Standard Leader  
Dr. Edward Bush, Dean of Student Services

Meeting was called to order by Daniela at 2:35 pm

-Updates/IIB Status
  -According to updates from our Administration, the accreditation team will be visiting RCC Norco on October 8-11, 2007!!!! We need to be ready for the visit!
  
  -Daniela provided members with an update of what has been accomplished thus far with the entire accreditation writing process at Norco. Daniela made reference to the yellow bound self-study draft and encouraged committee members to read our IIB draft up to date.
  
  -Also, Daniela informed committee members that Lorraine Anderson, Dean of Admissions & Records emailed Dr. Davis with relevant A&R district content that should be added to our IIB write-up under the relevant sections. Daniela spoke with Sheryl Tschetter and Sheryl indicted that she would review the material and add A&R content where appropriate.

Spring 07 IIB Goals
  -Daniela stated that all of the committees will begin to address areas of concern in the “Planning Agendas” which means we need to correct or improve upon specific areas we made reference to in those planning agendas.
Collect more evidence: we need to review the evidence we’ve collected for Student Services thus far and continue to collect new evidence as well as update previously submitted evidence with 05-06 or 06-07 data.

Pam Kollar in Evaluations indicated that she will email Daniela with the 05-06 Graduation Data for the Norco Campus. Dimitrios Synodinos in Student Activities will also provide updated ASNC evidence from his area.

Daniela indicated we needed to work together and assign everyone in our committee with the responsibility to gather new or updated evidence from all service areas. At our next committee meeting, we will address evidence needs and assign responsibilities to all committee members.

Spring 2007 Meetings for IIB Sub Committee

- Daniela mentioned that it will be hard to accommodate everyone’s schedules, but it important to try to schedule our meetings at times that more committee members can attend. Daniela will email/propose several days/times to set up consistent working meetings for the remainder of the term.

Our next meeting will be ???

Meeting was adjourned at 3 pm

Minutes Taken by Daniela Grecu