Physical Resources Committee (PRC)
Sub-Committee to the Norco Strategic Planning Committee
Thursday April 7, 2005
12:50pm- 1:40pm - ST 201

(Unapproved ) Meeting Minutes

1. Summary of Norco Strategic Planning Committee Meeting, March 10, 2005 as it pertains to the Physical Resources committee
   • Find out whether the planned road through the Norco campus is one-way or two-way
   • Compare the two plans for the campus. The first plan had a total of five phases, the current plan has a total of eight phases.
   • Make suggestions for changes in the current plan, if we determine that changes are necessary.

2. Suggested Plan for Road Information and Phase V / VIII comparison
   Set a meeting between the Facilities subcommittee and the Architect (or a representative of the team) who changed the plans from Phase V to Phase VIII.
   • Many things were discussed during this portion of the meeting, and a secretary has not yet been elected so the following is what the co-chairs remember.
   • During the meeting, Steve Monsanto contacted the general contractor and found that the proposed road going through the campus is a _________________.
   • Steve also said that the general contractor and Anntan would be here at Norco to present their plans for the campus at the next Strategic Planning meeting, Apr.21.
   • Suggestions for handling the task of analyzing the phase VIII plans included -
     o Making the Strategic planning committee meeting on Apr.21st into a PRC meeting.
     o Canceling the Strategic planning committee meeting on Apr.21st
     o Meeting with the Anntan and the general contractor before April 21 (not very feasible).
     o Meeting with the Anntan and the general contractor before April 21 (decided that this would be too late)
   • Suggestions on how to remove the General Contractor's presentation from the April 21st meeting
     o Ask Dr. Davis
     o Ask the Strategic Planning Committee as a whole
     Question: Who has contacted the general contractor to come in the first place.
   • Another question: Why are 85% of the Bond C money spent at the other campuses and not at Norco?
   • Answer: We are lacking a proper Mission Statement and our Strategic Planning committee is simply behind in developing a cohesive plan.
3. **Vote on Suggested/Revised Plan and present to the Strategic Planning Committee**

The committee recommends the following:

- Anntan and the general contractor who are currently scheduled to present their plan for the campus to the Strategic Planning committee on April 21st should not meet with the strategic planning committee and instead should meet with the PRC for a question and answer session so that we can complete the task that we have been assigned by Dr. Davis. We hope that Dr. Davis will see that it is important, in consideration of a) our given task and b) shared governance that we are allowed more time to do our job, and that our committee should be reporting to the Strategic Planning committee and not have the contractor coming to us to tell us how our campus will be designed.

- The members of the PRC should obtain copies of the most current plans for the campus. Most importantly, we need to see the plans that are becoming ready to be submitted to the state for approval.

- Once the individual members have a chance to review these plans, the committee should meet, review the information, and develop a list of questions and concerns to be discussed at the PRC meeting with the general contractor and Anntan.

- The list of questions and concerns should be sent to the general contractor in advance of the meeting.

- Meet with the general contractor and Ann Tan.

- After the meeting, the PRC will meet again to collate and analyze the information received and prepare a summary to be presented at the next Strategic Planning committee and make its recommendations.