Physical Resources Sub-Committee
Of the Norco Strategic Planning Committee
Meeting 4-27-06

Minutes

In Attendance:
Tamara Caponetto
Leona Crawford-secretary
Joseph Eckstein
Siobhan Freitas-co-chair
Hector Goncalvez-Student Activities
Mark Lewis
Steve Monsanto-co-chair
Carlos Naranjo Jr.-Student Activities
Mark Smith
Charles Sternberg-co-chair
Paul Van Hulle

Approval of Minutes from March 23
Minutes were approved.

Special PRC meeting summary and minutes
Mark Lewis moved to approve the minutes from the special Physical Resources Meeting on 4-20-06. Seconded by Paul Van Hulle. Joseph Eckstein abstained.
Dr. Freitas reviewed the minutes for those who were unable to attend. Joe Eckstein brought it to the attention of the committee that one important point had been left out re: Measure C funds; We lose Measure C money every year that we do not spend it.
Dr. Freitas moved that the addendum be made to include that point, seconded by Leona Crawford.
Dr. Freitas will present this information from the 4-20-06 Special PRC meeting to the Strategic Planning Committee.

Student Activities Center subcommittee results
One representative each from faculty (S. Freitas), staff (L. Crawford) and students (H. Gonzalez) presented prioritized “wish lists” for what should go into the student activities center.
Faculty Wish List (S. Freitas, D. Lindsey, B. Davis)
1. Full Service cafeteria
2. Upstairs student gov’t office and student lounge
3. Large meeting room (like the Hall of Fame)
4. Small staff dining room
5. Several single stall family style bathrooms
6. Larger vending area for hours when cafeteria is not open

Staff Wish List (L. Crawford):
1. Full Service Cafeteria
2. 2. Student Activities Office (incl. Student Gov’t Office)
3. Student Study Are (Tutoring)
4. Several single stall “family style” bathrooms.
5. Large Meeting Room (with all available technology, incl. closed captioning)
6. Better coffee facility

ASCN (H. Gonzalez) Wish List:
Upper Floor:
1. Offices for Student Government
   *4 Offices for officers (President, Vice President, Controller, Chief Justice or Student Trustee)
   *1 Working room for student government annex to the offices and the meeting rooms.
2. Tutorial Services room
3. The Norco voice Press Room
4. Meeting Rooms
   *4 meeting rooms the size of the actual student lounge with dark, long-lasting serviceable and white boards on the walls.
   *Event Room for guest speakers, MCAC (multi cultural advisory council) meetings, or ICC (inter club-council) general meetings.
5. Lounge
   * Large student lounge with white boards on the walls (like those inside Google Headquarters’ lounge) and long lasting serviceable floor.
6. Service Rooms
*Alcove for mail boxes, supplies for the club and lockers for various supplies.
* Student utility room, to store supplies and equipment common to tutorial services, Voice and Student Government such as laminators, mass printing equipment, photographic equipment, etc.

Dr. Sternberg express concerns re: how much actual input the PRC would have in what particular food services would be placed in the cafeteria portion of the New Student Activities Center. He further suggested that most other colleges have combined in the cafeteria space a platform or “stage” area for presentations. This would be to give the cafeteria a combined usage space of food and presentation area. Another concern raised was whether or not John F. Kennedy Middle College High School students would have access and participation in this new structure.

Motion regarding Dave Dieckmeyer’s presentation for a Technology/Faculty Center on this campus
Motion to send D. Dieckmeyer’s idea for a Norco Technology Center forward to the co-chair’s subcommittee was passed unanimously.

Accreditation Progress
Dr. Freitas made the announcement that she was unable to continue shouldering the combined responsibility of participating as the PRC co-chair and Accreditation Meeting Liaison. She asked that someone volunteer to attend the Accreditation Meetings. This person would need to attend the meetings and bring information back to PRC re: the report content for Accreditation and oversee the completion of the assigned Accreditation Process bullets. Leona Crawford volunteered.
Leona Crawford will attend the next Accreditation Meeting on 5-3-06 @ 2-4 pm in ECEN 115. Mark Lewis submitted a template: In Preparation for Strategic Planning & Accreditation. It will be emailed to all committee members and may prove helpful in clarifying what type of questions we should be asking re; the outlined Accreditation bullets.
No new business.
Meeting adjourned at 1:40 ish.