In Attendance:
Siobahn Freitas, Faculty, Co-chair
Steve Monsanto, Mngt Co-chair
Leona Crawford, Secretary
Norm Godin
Mark Lewis
James Morrison
Carlos Naranjo
Paul Van Hulle
Phu Tran
Walter Stevens
Lucan Hidden
Tamara Caponetto

1. Approval of Minutes from April 27, 2006 meeting
   • Approval of April 27, 2006 meeting minutes shelved until later date.

2. Approval of Minutes from May 25, 2006 meeting
   • Moved for approval by Walter Stevens, seconded by Leona Crawford

3. Motion- Suggestion for PRC co-chairs to meet quarterly with RCCD Facilities to obtain status of current Norco campus projects and learn what else is projected for the Norco campus and then inform the campus by presenting a summary at the next scheduled SPC meeting. (S. Freitas) (5 min)
   • Norm Godin, the Vice President of Business Services has now joined the PR committee. Since he interacts directly with district facilities on a regular basis, he said that he plans to keep the campus informed of the status of the building projects on the Norco campus by sending the appropriate information in campus-wide emails on a regular basis. He and Steve Monsanto will continue to act as liaisons between district facilities and this campus.
   • A new district facilities position is in the process of being filled. The person who fills this position will be a specific contact person between District Facilities and the Norco campus. Jim Morrison suggested that the motion be changed to a motion that we request this new person to visit our PR committee on a regular basis, so we can hear from District Facilities directly regarding Norco building projects. J. Morrison also suggested that the motion be tabled until such time as this position is actually filled.
   • Given this new information, the motion was tabled.
4. **Accreditation Status**
   a. **June 30th report / comments**
   b. **What next?**
   
   - Dr. Freitas opening the discussion: Review of evidence for report.
   - The accreditation status was reviewed. We have two interim reports that have been written, but very little evidence has been acquired.
   - One of the main problems has been how our subcommittee will be able to acquire the evidence – where does it reside?
   - Question: what role do the student representatives have, in the accreditation process on our subcommittee. Answer: S. Freitas didn’t know, but will contact S. Tschetter and ask for her response.
   - N. Godin will be able to assist us with this part of the evidence collection.
   - Materials necessary for beginning the accreditation process are as follows.
   - Each committee members has an Accreditation Book that can be picked up in LIBR 113; it is the complete manual on our role in the accreditation process. **Emphasized that it’s was very important that each member has their book.**
     1. The Evidence list is in the Guide to Evaluating Institutions (Aug. 2004), which is in the Accreditation book awaiting pick up at the library. p.51-53 and p.63-64.
     2. 2001 RCC Accreditation report (emailed)
     3. Power point presentation – the first interim accreditation report. (emailed)
     4. Word doc – second interim accreditation report (emailed)
     Please read through this information is bring with you to the next meeting.
   
   - New meeting dates were discussed; Dr. Freitas suggested that weekly meeting throughout the month of September are necessary to meet deadline.
   
   These are as follows:
   - 9-14-06 college hour (12:50-1:50) in Hum 204
   - 9-21-06 college hour (12:50-1:50) in Hum 204
   - 9-28-06 college hour (12:50-1:50) in Hum 204
   
5. **New Business.**
   - None.

Meeting adjourned 1:50pm