Physical Resources Sub-Committee  
Of the Norco Strategic Planning Committee  
Meeting 9-14-06

Minutes

In Attendance:
**Siobhan Freitas, Faculty, Co-chair**
**Steve Monsanto, Mngt Co-chair**
**Charles Sternberg, Faculty Co-chair**
Leona Crawford, Secretary
James Morrison
Paul Van Hulle
Phu Tran
Walter Stevens
Guests:
Jim Thomas, Faculty

Agenda items:
1. Approval of April 27, 2006 minutes moved by C. Sternberg  
   Seconded by P. Van Hulle, vote was unanimous.
   Seconded by S. Freitas, vote was unanimous.
3. Accreditation: Dr. Freitas introduced the “plan” outlining the strategy we will use  
   gather evidence for Standard IIIB. Dr Freitas asked those present if anyone would  
   volunteer to act as “Standard Leader”. A Standard Leader being a person who would  
   gather and organize the evidence as it is completed by committee members. There were  
   no volunteers.
   Dr. Freitas at that time stated that she would take Standard IIIB1 and she would ask Mark  
   Lewis if he would consider taking the other Standard IIIB 2.
   J. Morrison suggested that we obtain all reports that are generated by District facilities.
   W. Steven moved that the lavender portion of the packet containing all question re:  
   evidence finding be turned over to N. Godin, in attempt to complete those which are  
   district exclusive.
   C. Sternberg seconded, vote was unanimous.
Meeting was adjourned at 1:40pm