Minutes

All Attended:
Crawford, Leona
Davis, Brenda
Creswell, Debra
Freitas, Siobhan
Kross, Jim
Lewis, Mark
Monsanto, Steve
Morrison, Jim
Naranjo, Carlos
Sternberg, Charles
Stevens, Buck
Tran, Phu
VanHulle, Paul
Wallstrom, Tim
Wright, Linda

Meeting began at 12:50pm

1. Approval of Minutes from November 9, 2006 meeting.
   Tabled until next meeting pending completed attendance list for Nov. 9, 2006 meeting.

2. Determine dates for meetings during the 2007 spring semester.
   a. March 8
   b. April 5
   c. May 10
   d. May 29 (tentative)
   It was moved, seconded, and approved that we meet before the full Strategic Planning Committee meetings so that we would be able to report any relevant items.

3. Information Items:
   a. Student Support Center (SSC) building update:
      • Steve Monsanto shared that the Board of Trustees approved the architectural firm of Harley Ellis Devereaux and that the consultants & Task Force will be meeting soon.
      • Carlos Naranjo, student President, ASNC, briefed the committee on activities by the task force on some ideas for the name to be selected for the “Student Support Services Center. He related that the task force (pending email from Dr. Bush) chose “Mustang Center” because they felt it reflected the student population and uses for the new building as well as the projected functions of the center. The suggested name will go before the Strategic Planning committee. Dr. Davis stated that Carlos Naranjo should prepare a report that outlines the desire for such name on behalf of the student body.
      • It was requested that we obtain a list of those members of the Task Force for the center. Linda Wright will obtain the list by the next meeting.
      • It was suggested that Norco could develop its own process for the naming of buildings, within the policies/procedures of the district.
   b. Soccer Field update:
      • Jim Kross shared that he, Dr. Loewenstein, Tim Wallstrom and Barry Meier had discussed the present field and determined that it is inadequate for our needs. They had discussed the feasibility of having a track/field combination but it was determined that there is not enough room to support the track.
Jim has a proposal to improve the current field with artificial turf, re-fence the area, purchase portable bleachers and add restroom facilities. The total for the project is $961,000 with the possibility of using Measure C funds for the project.

- It was suggested by the physical resources committee that showers be included as part of the new restroom facilities, in the proposal for the soccer field.
- It was moved, seconded and approved that Jim move forward with presenting his proposal to the SPC at the next meeting.

**c. Portables update:**
- Norco will be getting 6 portables for classrooms and faculty offices, along with a restroom facility, all to be located near the Activity Center.

**For consideration:**
What things should/should not be coming through the SPC process? We shouldn't waste the committee’s time on things that will be done regardless i.e.: things that are safety issues, or putting out fires (portables). What questions can we ask and what materials do we need to make informed requests/decisions/suggestions?

**Not on agenda:**
Facilities Projects Update February 2007
Steve Monsanto presented a list of the upcoming/ongoing facilities projects for the Norco campus. It was moved, seconded and approved that the Facilities Projects Update be accepted, and placed on the agenda as a recurring item. The item was emailed to all members of the subcommittee.

**4. Accreditation**
Siobhan Freitas encouraged each member to read the Physical Resources portion (Standard IIIb) of the accreditation document which was disbursed on February 9, 2007. She also requested that any comments/suggestions be emailed to her prior to the March 8, 2007 meeting of the subcommittee.

**5. New Business – none.**

Meeting adjourned at 2:00 pm