Physical Resource Committee  
Sub-Committee to the Norco Strategic Planning Committee  
Thursday, Mar.8, 2007  
Hum 204 (chemistry lab)  12:50-1:50

Unapproved Minutes

All Attended:  
Freitas, Siobhan  
Kross, Jim  
Lewis, Mark  
Monsanto, Steve  
Naranjo, Carlos  
Sternberg, Charles  
Tran, Phu  
VanHulle, Paul  
Wright, Linda 

1. Approval of Minutes from Nov. 9, 2006 meeting  
   Moved, seconded and approved with the addition of the sign-in sheet.

2. Approval of Minutes from Feb. 22, 2007 meeting  
   Moved, seconded and approved with the corrections as follows:  
   • Carlos Naranjo is the Student Body President at RCC Norco, not the V.P.  
   • It was suggested at the Feb. 22, 2007 meeting that showers were added to the restroom plans for the soccer field improvements.

3. New Secretary for Physical Resources committee: Linda Wright  
   Linda was introduced to those in attendance.

4. Information Items  
   • Norco Facilities projects update was presented by Steve Monsanto; copies were distributed to committee members. There was some discussion regarding the portables and where concrete walkways might/should be placed. Also discussion regarding removing/replacing shrubbery around the site. Steve shared that there are plans to include lighted sidewalk from the portables up to the CACT building so students do not have to walk in the driveway/parking lot, as this would pose safety concerns.

   • Student Support Center: Carlos Naranjo presented an outline and diagram of possible uses and room layouts. Steve M. informed that the process with the architects will include task force input. Linda W. proposed that all ideas/suggestions for the room layout be emailed to Carlos at the ASPRESNOR@rcc.edu address.

   • Recycling: Carlos Naranjo presented a chart showing how the college is saving money on Waste Management services thanks to the paper recycling program that is in effect at Norco. Steve M. interjected that his custodial staff is able to spend more time on detail cleaning and less time collecting trash since the students are collecting the recycling. Steve also shared that the college is considering purchasing a bailer to compact cardboard that can then be sold.

   • Soccer Field update: Jim Kross presented copies of an updated plan and budget which now includes shower facilities in the restrooms. Jim will present the proposal at the SPC meeting on March 15, 2007, and the Co-Chairs meeting on March 12th as well.

   All comments/suggestions/errors must be submitted in writing to Siobhan Freitas before Thursday, March 15.
6. Resources that the Physical Resource subcommittee needs in making decisions – discussion. Siobhan shared that she received an email from Mike Webster in answer to her questions regarding what information the PRSC needs in making future decisions. Mike’s suggestions included several items that should be developed over the next 6-8 months by the Long Range Educational Planning and Facilities Planning Consultants including: a campus build out site plan, traffic and pedestrian circulation plan, campus landscape master plan, site analysis for future buildings, utility and infrastructure plans, campus design standards, landscape design standards, and building sustainability standards. Steve and Norm will be attending these meetings with the planning reps.

7. New Business:
Steve shared that there is no Disaster Preparedness plan for Norco and suggested that we need to start working on one. There is a place on campus to store the needed items/supplies.

Jim K. suggested that everyone who is able should attend the Chancellor “Town Hall Meetings” and stated that the collected input would be seriously considered by the Board of Trustees members before their selection is made.

8. Meeting adjourned at 1:55 pm