Physical Resource Committee
Sub-Committee to the Norco Strategic Planning Committee
Thursday, May 10, 2007
Hum 204 (chemistry lab) 12:50-1:50

Approved Minutes

In Attendance:
Creswell, Debra     Freitas, Siobhan     Godin, Norm
Lewis, Mark          Monsanto, Steve     Stevens, Walter
Tran, Phu          VanHulle, Paul      Wright, Linda

Minutes from the April 5, 2007 meeting were approved by email and posted to the website on April 23rd.

1. Information Items
   • PRC minutes.
   It was motioned that we amend the April 5, 2007 minutes to include that Sharon Oh, ASN secretary, presented the SSC design ideas in Carlos Naranjo’s stead. It was also motioned that we have a one-week response time for approving future minutes by email.

Motion to amend the April 5 minutes. May 10, 2007
Vote: For ___6____     Against ____0___     Abstain ___3____

Motion to impose a one week response time to Approve future minutes. May 10, 2007
Vote: For ___9____     Against ____0___     Abstain ___0___

• Norco projects update (S. Monsanto)
The Facilities Projects Update for May, 2007 has been posted to the website. Some of the topics discussed were:
o Phase III: The budget has been updated by the state but only a portion of the deficit was compensated. We will possibly be using Measure C money to close the gap.
o Chemical Storage Building: Steve will send a Nor-all email when it is ready to receive items.
o ECSC: The tile flooring in the restrooms and the pathways around the playground are complete.
o West End Quad (Modular buildings): There is a fence up and the earth moving has begun. It was suggested that there be a drinking fountain incorporated into the area.
o NORESCO Project: This is an ongoing process.
o Maintenance and Operations Task Force: Norm and Steve are on this task force. Part of the mission is to develop standards and assess where we stand. The discussion progressed to the “No food & drink” policy in the classrooms. It was suggested that Steve make a presentation at a Faculty meeting to explain why adhering to this policy is vital from a custodial standpoint. It was also suggested that we make a recommendation to the President in the fall to create a Campus Safety Committee which would fall under the operations area.

• Report from Co-chairs council (S. Freitas)
Siobhan Frietas reported that there is no faculty or staff from the PRSC at the Long Range Educational Planning and Facilities Planning sessions.*(see note below) Mark Lewis volunteered to be at the meeting on May 11. Siobhan agreed to attend any other meetings that come up through the summer. Norm Godin shared that the next meeting wouldn’t be until the end of August.

*CORRECTION: Siobhan had told both Chuck and Steve (a while ago) that she wouldn’t be attending these meetings, and Chuck simply and quietly stepped in and has been attending, so we DO in fact have representation...Siobhan just wasn’t aware of it.
Accreditation status (S. Freitas)
The evidence has been taken to Jim Sutton for compilation. He will make a list of what is still lacking after he has compiled the currently available information.

Discussion Items
2. New Warehouse / Facilities office building (S. Monsanto)

Tabled for now.

3. Summer 2007 meeting dates (S. Freitas)
Tentatively scheduled summer PRSC meeting dates are:
Wednesday, July 11 12:50 location TBA
Wednesday August 8 12:50 location TBA

4. New Business
Walter Stevens presented a memo regarding lack of space for theater, music & dance programs.
- Theater Arts is being squeezed out of the Little Theater due to the need for large lecture classrooms.
- The new Music program has no dedicated space for practice.
- There are two full-time, tenured faculty and one adjunct dedicated to these programs.
- They would like to establish an Arts Village here at Norco.

Norm Godin suggested that the issues of classroom space for theater and music are operational issues and need to go through the Department chair and the Dean of Instruction. Norm also suggested that these issues be addressed through the annual program review.

Meeting adjourned: 2:00