Minutes
20th September 2007 meeting

Norco Technology Resources

Strategic Planning Sub-committee

Members Present:
Dave Dieckmeyer, Alexis Gray, Cathy Brotherton, Brian Johnson, Stephany Kyriakos

Minutes by S. Kyriakos

We discussed our schedule for the semester, including:

1. The meetings will be held on the first Thursday of the month in the Student Services Building, 2nd floor, room 218.

2. We reviewed the technology resources portion of our accreditation self-study report. We will continue to review our part of the report at the next meeting.

3. We will complete a draft of a Norco technology standards and procedures plan by the end of fall semester.

We discussed two strategies that we will use to draft this plan:

a. We will each bring to the meetings a sample technology standards and procedures plan from another institution.

b. We will also brainstorm ideas during the meetings.

We also discussed various topics briefly: streaming video and podcasting, website design, wireless access, the need for more technical staff, and how to prioritize equipment needs.