MINUTES – STANDARD IV
Leadership and Governance Strategic Planning Committee
October 18, 2006 (Wednesday)
ATEC 105
12:00-1:30

Attendees: Dr. Gail Zwart, Ruth Smith, Erieka Valdez (Student), Dr. Dawn Lindsay, Jim Sutton, Dr. Carol Farrar, Usmaan Arshad (student), Dr. Diane Dieckmeyer, Gerald Cordier, Dr. Tom Wagner

1. Gail reminded everyone to be sure and utilize the name Academic Planning Council when referring to the Department Chair Meetings.

2. Each committee member reviewed their section to make sure they did not need any help with missing information or have any questions on comments from the editing committee.

   • IVA1 - (Diane) Discussed history of campus instructional departments. There was a suggestion to bullet comments. Need to verify how/when the departments changed from three to five. No Student changes at this time.

   • IVA2a – (Ruth) Put in wording “Enhance technology between the three campuses to facilitate district government”. Committee agreed not to suggest a Norco Governance Handbook. Tom will provide Ruth with information about the Academic Senate to incorporate in this section. No student changes at this time.

   • IVA2b - (Julie) Did not attend meeting.

   • IVA3 – (Carol) – Verified that all Academic Planning Council meetings are open to the public. Faculty meetings are the primary voice of the faculty. No student changes at this time.

   • IVA4- (Gerald) No editorial changes.

   • IVA5- (Carol) Carol has not completed all the edits for this section. She will e-mail them to Gail when she is finished. She did not have any questions.

   • IVB1 – (Gail) Gail added a chart that listed Norco’s resources. She also shared that in order to match the ratio of faculty to students at the Riverside Campus, Norco would need to hire 33 new faculty. This information is utilizing figures from 2005. Gail is trying to locate more current numbers.

   • IVB2 – (Diane/Tom) Everything is fine. They did not have a lot of changes.
3. There was discussion about the availability of process charts and flow charts. There seems to be several small bodies that do not interact. There was a suggestion that this concern is included in the standard.

4. The committee discussed the roll of Academic Senate in the Strategic Planning process. It appears to be somewhat unclear. Academic Senate is governed by Title V. Tom Wagner shared that there would be some changes as the campuses split.

5. Final changes for your section should be completed and e-mailed to Gail before Wednesday, October 25. (Ruth, Carol and Julie)

6. Gail asked the student reps if they had any questions or needed any clarification to help them better understand the strategic planning and accreditation process.