MINUTES – STANDARD IV
Leadership and Governance Strategic Planning Committee
March 7, 2007 (Wednesday)
ATEC 105
1:00-2:00

Attendees: Dr. Gail Zwart, Jim Sutton, Ruth Smith, Julie Taylor, Dr. Diane Dieckmeyer, Dr. Carol Farrar, Karin Skiba, Gerald Cordier, Jason Parks

1. After some discussion by the committee regarding the wording of the draft it was decided that we would focus on the content only. Gail indicated that all changes and/or corrections (edits) must be submitted by March 15.

2. Each committee member will read their section of Standard IV looking for any errors. Gail asked that all corrections be e-mailed to her by Sunday night, March 11. Changes should be indicated by section number (IV.B.3.c.), page number and paragraph number (counting from the left column forward). Gail will make all changes and prepare it for submission by the March 15 deadline.

3. There was a brief discussion regarding the evidence lists in Standard IV. Jim indicated that there are a lot of items on these lists that we do not have. It was decided that Jim will compare the lists to what is already collected and bring the missing items list to the next meeting. The committee will review what is missing and assign it to individuals to collect.

4. Next meeting scheduled for Friday, March 23 at 9:30.

ASSIGNED SECTIONS

SECTION A
- A-1 Diane Dieckmeyer
- A-2 Ruth Smith and Julie Taylor
- A-3 Carol Farrar
- A-4 Gerald Cordier
- A-5 Carol Farrar

SECTION B
- B-1 Jason Parks and Gail Zwart
- B-2 Diane Dieckmeyer and Tom Wagner
- B-3 Karin Skiba Gail Zwart