I. Call to order – 2:15pm

II. Approval of minutes from last meeting:
   Motion by Tom Wagner
   Second by Deborah Tompsett-Makin
   Motion was approved unanimously.

III. Staff Co-Chair:
   Committee needs to select a new co-chair.

IV. Discussion of Document Notes and New Assignments:
   Jim Sutton suggested that any reference to a Board Policy be looked at again. Many have
   been revised or completely rewritten and probably need to be updated in our evidence files.

   The committee briefly discussed the need to have someone assigned to all of Standard
   IV sections, not just the ones listed on our planning agenda.

   The committee assigned members to sub areas that did not already have someone working
   on the revisions for that area. New assignments are as follows:

   IV.A.4 - Carol Farrar
   IV.B.1 – Jason Rey
   IV.B.2 – Carol Farrar
   IV.B.3 – Carol Farrar

V. Revised Timeline for Standard IV Revisions:

   October 9 – Meet with Kristina Kauffman to have all district questions answered. If you
   have a request for specific information or handouts let Jason know as soon as possible. He
   will contact Kristina to make sure she has the information with her for this meeting.

   October 28 – Bring text/drafts of all revisions.

Next Meeting – Tuesday, September 23 from 2:00-3:00 in THTR 204