Student Services Planning Council  
July 20, 2009  ST107  
11:00am-12:00pm

MINUTES

Present: Dr. Monica Green, Dr. Koji Uesugi, Gustavo Oceguera, Tricia Hodawanus  
Absent: Mark DeAsis, Jimmie Hill, Daniela McCarson, Dimitrios Synodinos

Student Services Planning Council (SSPC) Statement of Purpose - The committee reviewed the statement of purpose adopted in July 2008.

Weighting Criteria - the SSPC reviewed and discussed the weighting criteria adopted in July 2008. After much discussion, the committee agreed to meet in the fall to discuss the following for next fiscal years rankings:

- Possibly revise ranking criteria to fit the diverse student service departments
- Add or rotate SSPC members every 2 years
- Review notes/ideas from current SSPC members on how to improve the ranking process.
- Extend this committee to develop greater scrutiny of the program review process
- Develop new Program Review timelines and encourage departments to use calendar years for Assessment instead of fiscal year allowing more time to finalize the documents in the Spring before they are due in the Summer.

Ranking Worksheets – Each committee member will rank each requested item on the worksheets provided and submit to Tricia Hodawanus on or before Monday, August 3, 2009.

Next Meeting – The SSPC will meet on Monday, August 10 from 11:00am-12:30pm in ST107 to review the final rankings, make any changes/corrections, approve documents, and set a date to meet in the fall.